



REQUEST FOR BUDGET ADJUSTMENT

REQUESTER NAME & TITLE: Todd Jordan, Process Engineer FISCAL YEAR: 2021
 PREPARER NAME & TITLE: Lisa Saunders, EU Business Analyst COUNCIL DATE (if applicable): 6/16/21
 DEPARTMENT/DIVISION: EU/Wastewater ORDINANCE: _____

EXPENDITURES/EXPENSES/TRANSFERS OUT

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
6230	5080	84001	400109	239,368	Secondary labor charged to project #400109
TOTAL				239,368	

REVENUES/TRANSFERS IN

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
TOTAL				-	

NET ADJUSTMENT	239,368	
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FUND BALANCE

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
6230	3601	00000		(239,368)	Decrease available resources in Wastewater Rehab Fund
TOTAL				(239,368)	

Justification for Budget Adjustment:

The Dry Creek Wastewater Treatment Plant Cogeneration project (#400109) is complete but currently has a balance of (\$239,367.32) due to higher than anticipated secondary labor expenses. The offset for secondary labor was already budgeted and does not require an adjustment. In order to close the project by 6/30/21, staff recommends increasing the budget by \$239,368.

		REQUIRED APPROVALS:	
		5/19/21	
REQUESTING DEPARTMENT HEAD / DESIGNEE	DATE	BUDGET MANAGER / DESIGNEE	DATE
CHIEF FINANCIAL OFFICER / DESIGNEE	DATE	CITY MANAGER / DESIGNEE	DATE
BUDGET DEPARTMENT USE ONLY:			
POSTED BY	DATE		

Revised: June 24, 2019