



Contract Purchase Agreement 3001178

Supplier Details:

Company CALTAC Security
Contact Mike Menas
Address 1079 Sunrise Ave Ste B-25

Roseville, CA 95661

Submit your response to:

Company City of Roseville
Contact Phoebe Schueler
Address Purchasing Division
2075 Hilltop Circle
Roseville, CA 95747
Phone (916) 774-5734
Fax (916) 774-5736
E-mail PESchueler@roseville.ca.us

This Contract Purchase Agreement is sent for your review and acceptance. Notify the Buyer via email of any needed changes to the company name, address, and contact information. The Buyer will update the agreement prior to you signing the document.

Return (2) signed originals of the agreement to the Buyer noted on the agreement. Alterations or modifications to the agreement are not allowed. Upon receipt of all necessary documents, the City will sign the agreement and return a fully executed copy to you. Receipt of the signed copy will be your notice to proceed with the work in accordance with the terms and conditions of the agreement. Work must not begin until the contract has been fully executed.

The following guidelines must be followed for the signature block on the agreement:

Sole proprietorship - **By owner**

Partnership - **Any general partner**

Corporation - **Two options:**

(1) A signature from the President and the corporate seal; **OR**

(2) One signature from the Chairman of the Board, President, or any Vice President **AND** one signature from the Secretary, any Assistant Secretary, Chief Financial Officer, or any Treasurer or Assistant Treasurer of the corporation

*General Manager, Office Manager and/or Sales Manager are not corporate officer titles. The agreement will be rejected if not signed in accordance with these guidelines.

Insurance requirements:

The City's insurance requirements are referenced on Attachment A of the agreement. By signing the agreement, you are confirming that your company has the minimum insurance limits required.



Contract Purchase Agreement 3001178

Agreement	3001178
Agreement Date	13-MAY-2021
Revision	0
Agreement Amount	100,000.00 USD

Invoice To **City of Roseville**
Accounts Payable
311 Vernon St
ROSEVILLE CA 95678

Phone: (916) 774-5488

Fax: (916) 784-3796

Email: accountspayable@roseville.ca.us

Supplier **CALTAC Security**
 1079 Sunrise Ave Ste B-25

Roseville, CA 95661

Phone: (916) 422-5822

Fax: ()

Email: mike@caltacsecurity.com

Description of Labor, equipment and/or materials The services called for under City of Roseville Request for Proposal #13-094 and contractor's proposal thereto titled Securing Facilities Services dated 4/9/2021 (hereinafter "Proposal"). The terms and scope of work of City of Roseville Request for Proposal #13-094 and contractor's Proposal are herein made part of this agreement and fully incorporated by reference. All work must be quoted and approved by Patrick Daly before work can begin.

START DATE: UPON EXECUTED AGREEMENT

END DATE: 6/30/22

Please contact Patrick Daly at (916) 774-5764 or email PDaly@roseville.ca.us for questions regarding this contract.

**The total cost listed is an approximation only. The City does not guarantee whatsoever the actual value of this agreement.

Customer #	Supplier #	Payment Terms	Freight Terms	FOB	Shipping Method
	14940	Net 30	Freight on Board at the destination	Destination	Best Method
Start Date	End Date	Confirm To			
Phoebe Schueler Phone 1-916-774-5734					

Attention: Total Cost not to exceed the agreement amount without prior approval of the Purchasing office.

Contract Terms and Conditions

1. To the fullest extent allowed by law, Contractor shall defend, indemnify, and save and hold harmless City, its officers, agents, employees and volunteers from any claims, suits or actions of every name, kind and description brought forth, or on account of, injuries to or death of any person (including but not limited to workers and the public), or damage to property, resulting from or arising out of Contractor's willful misconduct or negligent act or omission while engaged in the performance of obligations or exercise of rights created by this Agreement, except those matters arising from City's sole negligence or willful misconduct. The parties intend that this provision shall be broadly construed. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.
2. Contractor is an independent contractor, and shall not be considered an officer, agent or employee of the City.
3. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.
4. Time is of the essence of this Agreement.
5. At any time during the term of this Agreement, the City has the right to terminate this Agreement, provided Contractor is given thirty (30) days written notice. City's termination shall be without further liability to City; however, Contractor shall be entitled to all costs reasonably incurred prior to the date of termination. Contractor acknowledges that City may terminate this Agreement should funds not be appropriated by its governing body to continue services under this Agreement.
6. This Agreement may only be amended or modified in writing. It is integrated and contains the complete understanding of the parties.
7. All equipment, supplies and services sold to the City of Roseville shall conform to the general safety orders of the State of California.
8. Unless notified to the contrary, in writing, the City assumes that the Contractor has accepted the work in accordance with the plans and specifications (if any) and agrees to do the work in compliance with this Agreement.
9. All fair employment practices must be adhered to. In addition, if the project referenced on this service agreement is a Public Works project, all prevailing wage laws must be complied with. For prevailing wage contracts over \$25,000, copies of certified payroll must be submitted with invoices. Prevailing wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>.
10. Contractor agrees to the below insurance requirements:
 - a. Unless otherwise specified, the Contractor shall maintain the policies of insurance outlined in Attachment A, incorporated herein by this reference, in full force and effect during the term of this Agreement. The City of Roseville retains sole discretion in determining the types and proper levels of insurance coverage.

- b. Form. Contractor shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.
- c. Additional Insureds. Contractor shall also provide a separate endorsement or section of the policy showing City, its officers, agents, employees, and volunteers as additional insureds for each type of coverage, except for Workers' Compensation. Such insurance shall specifically cover the contractual liability of Contractor. The additional insured coverage under the Contractor's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from City's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office (ISO) CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be:
 - (1) the minimum coverage and limits specified in this Agreement; or
 - (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.
- d. Cancellation/Modification. Contractor shall provide ten (10) days written notice to City prior to cancellation or modification of any insurance required by this Agreement.
- e. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of City (if agreed to in a written contract) before City's own insurance shall be called upon to protect it as a named insured.
- f. Subcontractors. Contractor agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, Contractor shall require its subcontractors to agree to be bound to Contractor and City in the same manner and to the same extent as Contractor is bound to City under this Agreement. Additionally, Contractor shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of City's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.
- g. Self-Insured Retentions. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or City. City reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.
- h. Waiver of Subrogation. Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of

subrogation in favor of City, its officers, agents, employees and volunteers for all work performed by Contractor, its employees, agents and subcontractors.

- i. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve Contractor of liability in excess of such coverage, nor shall it preclude City from taking such other actions as are available to it under any other provisions of this Agreement or law.
11. Contractor shall comply with all federal, state and local laws and ordinances, including but not limited to the City's storm water regulations, as may be applicable to the performance of services under this Agreement. Failure to comply with local ordinances may result in monetary fines and cancellation of this Agreement. Refer to www.roseville.ca.us/stormwater for links to more information on the City's storm water regulations.
12. In the event that the terms of any attachment or exhibit conflict with any terms of this Agreement, the terms of this Agreement shall control.
13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original hereof.
14. If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorneys' fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
15. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.
16. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.
17. For purposes of this Agreement, the terms "Contractor," "Consultant," and "Supplier" are used interchangeably.
18. If the project referenced on this agreement is a Public Works project, then the following shall apply: No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this agreement, Contractor and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
19. If the project referenced on this agreement is a Public Works project, then the following shall apply: Contractor must submit all claims as defined in and in accordance with the claim resolution process set forth in Section 9204 of the Public Contract Code. Each such claim must be sent to the City by registered mail or certified mail with return receipt requested and must contain reasonable documentation to support the claim. All claims must be received prior to acceptance of the work.

20. Contractor agrees to defend and indemnify City if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that Contractor and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of City. Contractor and City agree that: (a) Contractor is free from the control and direction of City in connection with the performance of the work; (b) Contractor is providing services directly to City; (c) Contractor has and will maintain at all relevant times a business license; (d) Contractor maintains a business location that is separate from City; (e) Contractor is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) Contractor actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from City; (g) Contractor advertises and holds itself out to the public as available to provide the same or similar services; (h) Contractor provides its own tools, vehicles, and equipment to perform the services; (i) Contractor has negotiated its own rates; (j) Contractor set its own hours and location of work in accomplishing City's on-call needs; and (k) Contractor has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.
21. Contractor certifies that Contractor, its employees, directors, officers, agents, subcontractors, vendors, and volunteers are not presently debarred, excluded, suspended, declared ineligible, voluntarily excluded, or proposed for debarment, exclusion, suspension or ineligibility by any federal, state, or local department or agency.
22. This Agreement may be amended via change order, but only if such change order is made in writing, approved by the City, and signed by both parties.

The supplier named hereon by the acceptance of this order agrees to the provisions of this document titled "Contract Purchase Agreement" and all accompanying terms, conditions, and attachments.

Roseville Business License No. 00835400

Contractor License No. _____

DIR Registration No. N/A

Check mark the applicable company type below:

☒ Corporation

☐ Limited Liability Company

☐ Partnership

☐ Sole Proprietor

City Reserves the right to withhold any payments to contractor in the event of noncompliance with insurance requirements or if required by law.

General T&C
REV 3/2/21 JS

COR Insurance Over Bid Limit

**ATTACHMENT A
HUMAN RESOURCES/RISK MANAGEMENT DIVISION
INSURANCE REQUIREMENTS
AGREEMENT OVER FORMAL BID LIMIT OR INVOLVING HIGH RISK ACTIVITIES**

General - Required Coverage/Documentation

- General Liability: \$1 Million per occurrence /\$2 Million aggregate
- Automobile Liability: \$1 Million combined single limit
- Workers' Compensation: Statutory *Must provide a Waiver of subrogation
- Additional Insured Endorsement (AIE) - General Liability policy: CG 20 38 04 13 or an equivalent, blanket endorsement or section of the policy. Endorsement shall cover the City of Roseville, its officers, agents, employees and volunteers as additional insured.
- Policies must be primary and non-contributory
- A 30 day notice of cancellation must be provided
- List certificate holder as: The City of Roseville - Insurance Compliance, PO Box 100085-R1, Duluth, GA 30096

Additional Liability/Insurance Requirements if required by Agreement (and marked below):

Construction: ____
General Liability:
\$2 Million/occurrence
\$4 Million aggregate

Design Professional: ____
General Liability:
\$2 Million/occurrence
\$4 Million aggregate
Professional Liability:
\$2 Million/occurrence

Professional Consultant: ____
Professional Liability:
\$1 Million/occurrence

IT Services: ____
Professional Liability:
\$1 Million/occurrence
No auto required

Hazardous Materials: ____
Pollution Liability:
\$1 Million/occurrence

Special Events/Caterers-Vendors: ____
No auto required
No workers' comp required

Professional Counseling/ Psychological: ____
Professional Liability:
\$1 Million/occurrence
No auto required

Pyrotechnics: _____

General Liability:
\$5 Million/occurrence
\$10 Million aggregate
Auto - \$2 Million/occurrence

Chemical/Environmental: _____

General Liability:
\$3 Million/occurrence
\$6 Million aggregate
Pollution – \$2 Million/Occurrence
Auto - \$2 Million/Occurrence

Insurance Submission Process

The City of Roseville Human Resources/Risk Management Department uses a service called EBIX to manage our insurance certificate tracking.

How It Works

- The vendor's contact information is entered into EBIX. EBIX will contact the vendor to request proof of insurance.
- The Vendor can forward the request to their Insurance Agent(s) if necessary.
- Vendor/Insurance Agent submits insurance to EBIX by email to roseville@ebix.com or by fax to (770) 325-5727. After faxing or emailing the certificate, please DO NOT send the certificate by mail to EBIX. Please do not mail, email or fax any certificates to the City of Roseville.
- Once submitted, EBIX reviews the insurance documentation. If there are deficiencies, EBIX will send a follow up letter or email requesting additional information.

Questions Regarding Insurance Submission: Contact EBIX at (951) 652-4239

Questions Regarding Insurance Requirements Contact Risk Management at (916) 774-5202

Supplier	
Signature:	
Print Name:	Mike Menas
Title:	President

Supplier	
Signature:	
Print Name:	
Title:	

City of Roseville, A Municipal Corporation	
Signature:	
Print Name:	Dominick Casey
Title:	City Manager



April 9, 2021

City of Roseville
Attn: City Clerk Department
311 Vernon Street
Roseville, CA 95678
Email: cityclerkroseville@roseville.ca.us

RE: SECURING FACILITIES SERVICES
RFP 13-094

Dear City Clerk,

Thank you for allowing me to present CALTAC Security as a security service provider to check and secure Roseville facilities throughout the City park system. Our physical office is located at 1700 Eureka Road, Suite 130-A in Roseville, CA 95661.

CALTAC Security will perform the services and adhere to the requirements described in this RFP, including any addenda attached to this RFP. Questions from March 17, 2021 through April 5, 2021 for Bid RFP # 13-094 were reviewed on the Public Purchase system.

I am confident that you will be very satisfied with the services that we provide. If you have any questions, please feel free to contact me directly. As your needs change, we will be happy to help you evaluate options for services that will help you achieve your new goals. As the Owner of CALTAC Security I thank you for the opportunity to bid our services to you.

Sincerely,

Mike Menas

Mike Menas
President, PPO
CALTAC Security, Inc.

6.3 TAB A: Firm's Qualifications

CALTAC Security is a private security company qualified to perform the requested services by employing security guards registered with the State to provide protection services. All of our services are provided by security guards employed by the company and no sub-consultants or sub-contractors are used. All CALTAC Security patrol employees are registered with the State as a Security Guard through the Bureau of Security and Investigative Services (BSIS) and their credentials are current. During the five years CALTAC Security has been a corporation, the number of staff has grown from one to eight.

CALTAC SECURITY BUSINESS CERTIFICATIONS	NUMBER
Roseville Business License	835400
California Corporation	C3883956
California BSIS Private Patrol Operator	119779
Federal EIN	90-1130985

ORGANIZATIONAL CHART



6.4 TAB B: Experience and References

Summary of Related Experience

CALTAC Security has provided security patrol services for a variety of business at locations from El Dorado Hills, Roseville, Rocklin, Lincoln, North Highlands, Sacramento, Natomas and West Sacramento. Enforcement of trespassing laws at Business Parks, Residential Income Apartments and Commercial Strip Malls provides the experience that relates to securing Roseville facilities.

References

Reference #1 Roseville Public Cemetery District
Kelly Ehrman
421 Berry St., Roseville, CA 95678
916-783-3131
kellyrpcd@surewest.net

Service for the Roseville Cemetery began on September 1, 2016 and continues without interruption. The cemetery is unique in that it has a rotating time schedule for gates to be secured at sundown, a security patrol in the middle of the night, and patrol with unlock of the gates every morning. Solutions to challenges of the security of the cemetery have been resolved with the help of the Roseville Police always responding to our calls for help. Crimes of Vandalism, Trespassing, Driving Under the Influence, Exhibition of Speed, and use of illegal substances have been successfully handled along with clearing out people who refuse to leave at sundown.

Reference #2 NCM Property Management
Tony Zogopoulos
1700 Eureka Rd #130, Roseville, CA 95661
916-223-8284
tonyz@2NCM.com

CALTAC Security developed a business relationship with NCM with our first contract at Olympus Pointe Theater for parking lot patrol beginning April 2017 and we now provide security service to twelve of their property management locations. Commercial and Residential sites are patrolled nightly with foot patrol, vehicle patrol and parking enforcement services being provided. Ongoing protection of these sites from trespassing, vandalism, arson and transient camp development continues with CALTAC Security officers confronting subjects directly for effective crime prevention. CALTAC Security officers count on resources from seven different law enforcement agencies in three separate counties to help keep these properties secure.

Reference #3 Verdera Community Association
Leanne Luebke
1875 Ladera Drive, Ste. 3, Lincoln, CA 95648
(916) 253-9205
leanne@verderahoa.com

CALTAC Security patrol officers deter and detect criminal activity for the Verdera community that encompasses approximately 900 acres and has 614 home sites in Lincoln, California. Parking Enforcement is provided by using a software system developed by this community specifically for tracking violators in a fair and efficient manner with in-car, real-time systems. Our security service at this location began January 2020 and continues nightly.

6.5 TAB C: Qualifications of Team

Management

Director of Project Management

Michael Menas, President/Private Patrol Operator of CALTAC Security since March 2016

Experience and Qualifications:

Mr. Menas is a 1993 graduate of the 82nd Butte Law Enforcement Academy located in Oroville, California. Mr. Menas has extensive experience in several areas of Law Enforcement and Private Security as well as

Bachelor's degree in Business Management from National University.

Mr. Menas' private security experience is in several areas including: Starting CALTAC Security as a new business after obtaining a Private Patrol Operator's license in 2014. Prior to starting CALTAC Security, Mr. Menas worked for several private security companies to gain experience in other of the private security field such as Chief Executive Officer and Licensed Private Patrol Operator of another Roseville Security and Investigations Company, Golden State Investigating, Armed Vehicle Patrol Sergeant for two local security patrol companies, Armed, Plain-Clothes Robbery Suppression Officer for Wells Fargo Bank, and Uniformed-Armed Critical Infrastructure Protection for a large facility under Federal Contract with the Department of Energy.

Other areas of experience include ten years in Real Estate with a major accomplishment of successfully negotiating the contracts of 89 Short Sale transactions; eighteen years of retail grocery, including managing employees of the store and catching shoplifters; and six years as a Volunteer with the Placer County Sheriff's Search and Rescue Motorcycle Unit.

Designated Project Manager

Jeremy Curtis, Manager of Patrol Operations for CALTAC Security since June 2020.

Experience and Qualifications:

Previous positions held include: Security Operations Manager, Security Manager, Assistant Site Supervisor, and Day Patrol Supervisor. Supervisory and management experience including direct oversight of 6-14 guards, maintaining schedules, mentoring subordinates, and conducting update training for all officers at a secure federal facility. Management of the Security Department at a high-end country club to include budgeting, training, testing of security and fire detection systems and integration of new security hardware. Familiar with Critical Infrastructure Protection Standards as it pertains to physical security. Jeremy is licensed by the Bureau of Security and Investigative Services with a guard card, chemical agents, baton, taser, exposed firearm, and also current with first aid and CPR certifications.

Team Members

Tim Gilbert, Security Patrol Officer for CALTAC Security since April 2019

Experience and Qualifications:

Eight years of armed and unarmed security officer experience with four other security companies in the Sacramento area. Tim is licensed by the Bureau of Security and Investigative Services with a guard card, chemical agents, baton, taser, and exposed firearm permits.

Tristan Christ, Security Patrol Officer for CALTAC Security since August 2020

Experience and Qualifications:

With previous skills as a landscape foreman and as a preschool teacher, Tristan began working as a security patrol officer after being licensed by the Bureau of Security and Investigative Services with a guard card, chemical agents, taser, and is also current with first aid and CPR certifications.

Ivan Gomez, Security Patrol Officer for CALTAC Security since November 2020

Experience and Qualifications:

Bachelor of Science – Criminal Justice, has worked for three other security companies as an armed or unarmed security officer. Ivan is licensed by the Bureau of Security and Investigative Services with a guard card, chemical agents, baton, taser, and exposed firearm permits and is bilingual in Spanish.

Damion Dossett, Security Patrol Officer for CALTAC Security since February of 2021

Experience and Qualifications:

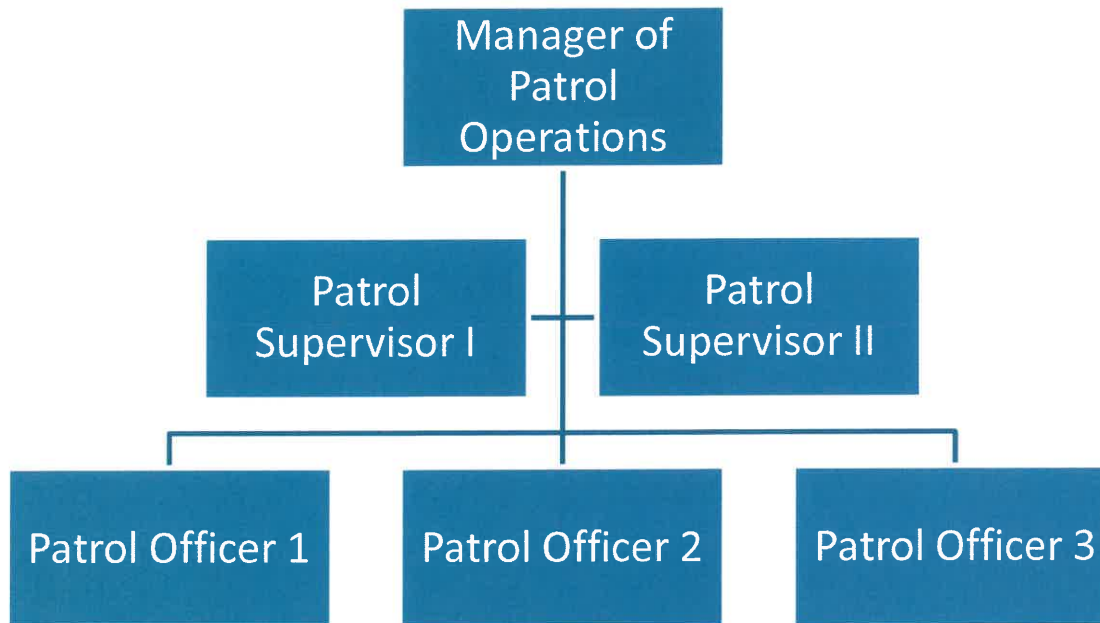
Security Guard Supervisor and Asset Protection Specialist in Shoplifter Apprehension, Mobile Security Patrol Officer and the Security Lead for event security overseeing scheduling and payroll of a staff of 40-60 employees. Damion is licensed by the Bureau of Security and Investigative Services with a guard card, and chemical agents permit.

Francisco Ramos, Security Patrol Officer for CALTAC Security since March 2021

Experience and Qualifications:

Eleven years as a Security Officer including Standing Guard, Patrol Driver, Patrol Supervisor, Doorman/Bouncer and previously with CALTAC Security for two more years. Francisco is licensed by the Bureau of Security and Investigative Services with a guard card, chemical agents, baton, and taser.

Project Team Organizational Diagram



Geographical Location of the Firm is the Roseville/Sacramento Area. No sub-consultants or sub-contractors will be used for this project.

6.6 TAB D: Project Understanding

Based on the available information, supplemental research, field observations, and experience with similar projects, our understanding of the services requested in this RFP is to contract with the City of Roseville for Securing Facilities Services where our private security officers will be locking gates and restroom doors after checking to ensure the facilities are unoccupied. The optimal working relationship would be a partnership where our team is the eyes and ears for city staff to help maintain our parks and facilities. Our approach to facilitate this is to maintain good communication between CALTAC Security management and Park Operations staff with regular reporting of park conditions. Any issues that may have required special attention were addressed in the RFP and the Addendums.

Our unique approach to this project includes training and information for the security patrol officers to be familiar with Roseville Municipal Code 8.02.316, the Park and Park Facility Exclusions regulation that covers all parks and park facilities. This regulation allows any parks, recreation and libraries employee or police officer to exclude any person who, while present in a park or park facility, violates any applicable ordinance, statute, posted rule or regulation, or city policy after being put on notice of same. Security Patrol Officer awareness of this regulation and cooperation with the Roseville Police Department will help to limit illegal activity at the Roseville parks and facilities by enforcing this regulation.

6.7 TAB E: Project Plan

Our methodology to successfully implementing this project is to integrate the newly acquired Roseville City park properties within our existing patrol routes, not to create one new route with one driver and one car. CALTAC Security deploys three patrol cars to this area nightly, with security officers servicing three different patrol routes. The system of integrating the Roseville facilities into our current patrol routes is to assign certain park facilities to all three of these patrols. This allows for a saturation of checking the facilities and providing lock-ups within a timely manner. It also provides an immediate back-up system whereby two other patrol cars are immediately available should one of the security officer/patrol car units experience a delay. Further redundancy with the back-up system is the immediate availability of the Manager of Patrol Operations being a stand-by position that is ready to continue service, if required.

The work schedule coincides with the timing to close the parks at the correct time. Staff assigned to each task includes Patrol Officer 1, 2 and 3 with the Team Members listed in Section 6.5 TAB C. No sub-consultants or sub-contractors will be used for this project. Necessary equipment will be the use of our CALTAC Security marked patrol cars, issued patrol car cell phones and the reporting software system with photos. CALTAC Security employees will be in a State approved uniform with State approved badges and patches. Training will be provided by our Manager of Patrol Operations who will lead and control this project.

Patrol Route Integration Plan

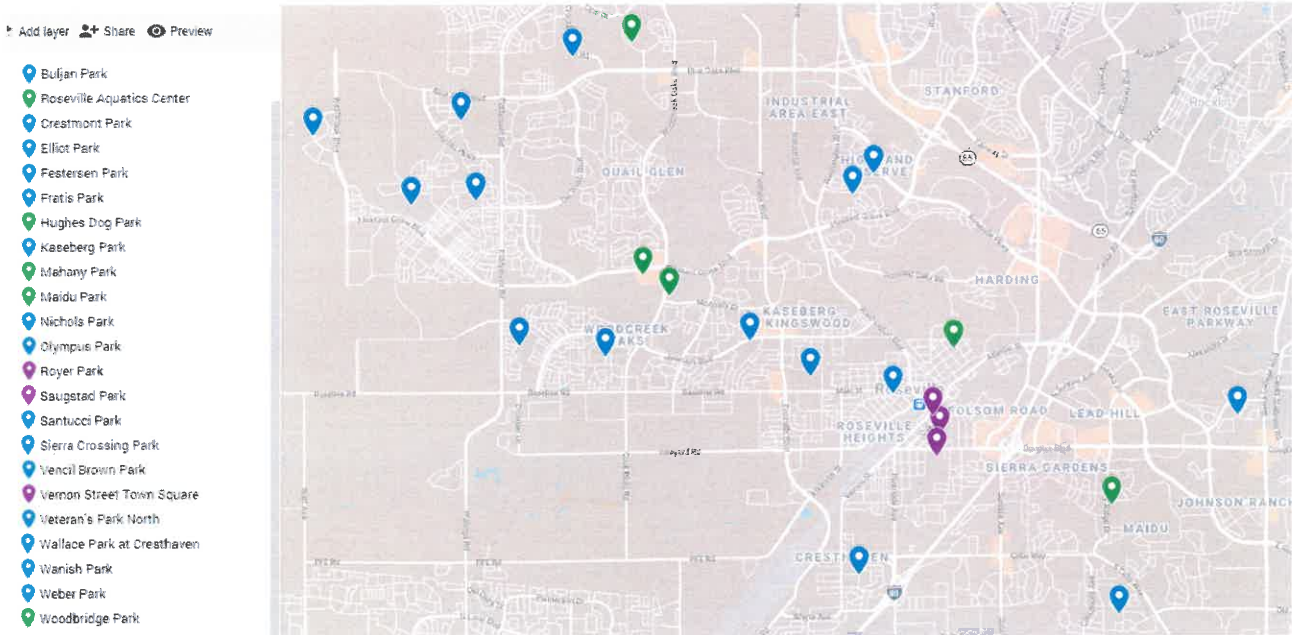
Facilities would be added to our existing patrol routes at times that coincide with park closing. The timing is dynamic to adhere to the park closing rules: Parks without sports court or field lighting shall be locked no earlier than sunset; and parks identified with sports court or field lighting will be locked no earlier than 11pm.

(continued next page)

Roseville Park Patrol Route Assignments for each patrol (Dynamic timing with sunset closures):

PATROL ROUTE - 1	PATROL ROUTE - 2	PATROL ROUTE - 3
- Maidu - Woodbridge - Roseville Aquatic Center - Mahany - Hughes Dog Park	- Vernon Street Town Square - Royer Park - Saugstad Park & Dog Run	- Olympus Park - Crestmont - Wallace - Weber - Kaseberg - Wanish - Elliot - Santucci - Sierra - Fratis - Festersen - Nichols - Veteran's Park North - Vencil Brown - Buljan

Roseville Park Locations for Patrol Route Assignments for each patrol:



6.8 TAB F: Cost Proposal

Total Cost Proposal

Service for facilities listed on Attachment I, per year	\$61,612.00
Service for facilities listed on Attachment I, per month	\$5,134.34

Breakdown of Task Cost

Add/Remove a Restroom; per unit	\$5.60
Add/Remove a Gate; per unit	\$4.80
Add/Remove a facility with Auto Lock Restrooms/Restroom Check; per unit	\$5.60
Additional Security drive through of a facility; per unit	\$5.00

Hourly Rates

Onsite Security Detail (Staff onsite entire time) Unarmed; per hour	\$27.00
Onsite Security Detail (Staff onsite entire time) Armed; per hour	\$37.00

Amount of time each person will be devoted to this project, nightly

Patrol - 1	One Hour
Patrol - 2	Half Hour
Patrol - 3	Two Hours

Reimbursable Expenses

There are no known reimbursable expenses at this time.

6.9 TAB G: Required Statements/Documents

Statements of assurance regarding the following requirements in the proposal:

Non-substitution for the designated members of the team without approval by City staff (Section 5.0).

Proposer assures that the designated project team, including sub-consultants or sub-contractors (if any), is used for this project. Departure or reassignment of, or substitution for, any member of the designated project team, sub-consultant(s) or sub-contractor(s) shall not be made without the prior written approval of the City.

Absence of a conflict of interest (Section 10.4)

The Contractor warrants that no official or employee of the City has an interest, has been employed or retained to solicit or aid in the procuring of the resulting contract, nor that any such person will be employed in the performance of such contract without immediate divulgence of such fact to the City. Contractor submitting this proposal in response to the RFP discloses that there are no actual, apparent, direct, indirect, or potential conflicts of interest that may exist with respect to the Contractor or the Contractor's management or employees relative to the services to be provided to the City.

Ability and agreement to fulfill the indemnification and insurance requirements contained in the sample contract (Section 10.7).

CALTAC Security agrees to the City's standard indemnification and insurance requirements that have been provided in the sample contract, included in Attachment C of the RFP. All costs of complying with the insurance requirements have been included in the pricing. CALTAC Security will provide complete and valid insurance certificates within ten (10) days of the City's written request.

Proprietary Information (Section 10.23).

Nothing contained in the submitted proposal is proprietary.

Attachment A

PROPOSER'S CERTIFICATION

I hereby propose to furnish the goods or services specified in the Request for Proposals ("RFP"). I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City of Roseville ("City") adequate time to evaluate the qualifications submitted.

I have carefully examined the Request for Proposals and any other documents accompanying or made a part of this RFP. The information contained in this proposal is true and correct to the best of my knowledge and is signed under penalty of perjury under the laws of the State of California. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its authorized agent and that the firm is ready, willing and able to perform if awarded the contract.

I further certify that this proposal is made without prior understanding, agreement, connection, discussion, or conspiracy with any other person, firm or corporation submitting a proposal for the same product or service; that this proposal is fair and made without outside control, collusion, fraud or illegal action; that no officer, employee or agent of the City or any other proposer is financially interested in said proposal; that no undue influence or pressure was used against or in concert with any officer, employee or agent of the City in connection with the award or terms of the contract that will be executed as a result of this RFP; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

CALTAC Security

NAME OF BUSINESS



SIGNATURE

Michael J. Menas, President

NAME & TITLE, TYPED OR PRINTED

1079 Sunrise Avenue, Suite B-25, Roseville, CA 95661

MAILING ADDRESS

(916) 422-5822

TELEPHONE NUMBER

mike@caltacsecurity.com

EMAIL

Type of Organization: Corporation

State of Incorporation: California

Attachment D

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**

The undersigned declares:

I am the President of CALTAC Security, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on April 9, 2021, at Roseville, California.



(Signature of Declarant)

Attachment E

PROOF OF REGISTRATION WITH THE CALIFORNIA SECRETARY OF STATE

CALTAC Security is registered with the State of California as a Subchapter S Corporation

Entity Number: C3883956
Registration Date: 03/09/2016
Status: ACTIVE

**Dr. Shirley N. Weber**
California Secretary of State

[Home](#) [About](#) [Business](#) [Notary & Authentications](#) [Elections](#) [Campaign & Lobbying](#) [State Archives](#) [Registries](#) [News](#) [Contact](#)

Business Entities (BE)

Online Services

- [File LLC Statement of Information](#)
- [File Corporation Statement of Information](#)
- [Business Search](#)
- [Publicly Traded Disclosure Search](#)
- [Current Processing Dates](#)

Service Options

- [Name Availability](#)
- [Forms, Samples & Fees](#)
- [Statements of Information \(annual/biennial reports\)](#)
- [Filing Tips](#)
- [Information Requests \(certificates, copies & status reports\)](#)
- [Service of Process](#)
- [FAQs](#)
- [Contact Information](#)

Resources

Business Search - Entity Detail

The California Business Search is updated daily and reflects work processed through Wednesday, March 31, 2021. Please refer to document [Processing Times](#) for the received dates of filings currently being processed. The data provided is not a complete or certified record of an entity. Not all images are available online.

C3883956 CALTAC SECURITY

Registration Date: 03/09/2016
Jurisdiction: CALIFORNIA
Entity Type: DOMESTIC STOCK
Status: ACTIVE
Agent for Service of Process: MICHAEL JAMES MENAS
1079 SUNRISE AVE., SUITE B-25
ROSEVILLE CA 95661
Entity Address: 1079 SUNRISE AVE., SUITE B-25
ROSEVILLE CA 95661
Entity Mailing Address: 1079 SUNRISE AVE., SUITE B-25
ROSEVILLE CA 95661

[Certificate of Status](#)

A Statement of Information is due EVERY year beginning five months before and through the end of March.

Document Type	File Date	PDF
SI-NO CHANGE	01/13/2021	
SI-COMPLETE	02/01/2018	
REGISTRATION	03/09/2016	

Attachment F

CONTRACTOR LICENSES

Roseville Business License

BUSINESS LICENSE CERTIFICATE <i>"For Services Provided in the City of Roseville, California Only"</i>		 CITY OF ROSEVILLE TRADITION • PRIDE • PROGRESS	8839 N Cedar Ave #212 Fresno, CA 93720-1832 License Division - (916) 774-5310
BUSINESS NAME:	CALTAC SECURITY, INC.	DESCRIPTION:	PRIVATE SECURITY
BUSINESS LOCATION:	1079 SUNRISE AVE STE B25 ROSEVILLE, CA 95661-7009		
BUSINESS OWNER:	CALTAC SECURITY, INC.	Special Conditions:	PRIVATE PATROL/SECURITY
CALTAC SECURITY, INC. 1079 SUNRISE AVE STE B-25 ROSEVILLE, CA 95661-7009		Business License Number:	00835400
		Effective Date:	January 01, 2021
		Expiration Date:	December 31, 2021
TO BE POSTED IN A CONSPICUOUS PLACE		NOT TRANSFERABLE	

Private Patrol Operator License



Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

PRIVATE PATROL OPERATOR

License No. PPO119779

Valid Until: 05/31/2022

Receipt No. 6579

CALTAC SECURITY
1079 SUNRISE AVE STE B25
ROSEVILLE, CA 95661-7009

In accordance with the provisions of
Division 3, Chapter 11.5 of the Business
and Professions Code, the company
named hereon is issued a Private Patrol
Operator License Renewal.

----- NON-TRANSFERABLE ----- POST IN PUBLIC VIEW -----

WP/PPO 10/2015

Attachment G

SUBCONTRACTOR LIST

No subcontractors will be used for this project.

6.10 TAB H: Exceptions

CALTAC Security does not propose any exceptions, alterations or amendments to the Scope of Services or other requirements of this RFP, including the Sample Contract (Attachment B).

6.11 TAB I: Competency of Proposers

Statement of Financial Resources:

CALTAC Security has the necessary facilities, ability, experience, and financial resources to provide the services specified herein in a satisfactory and timely manner. CALTAC Security has no pending bankruptcies, liens, stop payment notices, judgments, lawsuits, arbitrations, mediations, foreclosures, or any similar actions filed or resolved in the past seven (7) years. No clients have ever terminated a contract with CALTAC Security for breach. CALTAC Security maintains the funds necessary to maintain a staff of regular employees, and to insure continuous performance of work. The equipment for the work contemplated is sufficient, adequate and suitable.

Law Enforcement Style Security that Blends with your Organization's Goals!