



REQUEST FOR BUDGET ADJUSTMENT

REQUESTER NAME & TITLE: Eric Dexter, Parks Recreation & Libraries Superintendent FISCAL YEAR: FY2021-22
 PREPARER NAME & TITLE: Rendi Hodge, Management Analyst II COUNCIL DATE (if applicable): 2/16/2022
 DEPARTMENT/DIVISION: Parks, Recreation & Libraries/Open Space ORDINANCE: _____

Expenditures/Expenses/Transfers Out

| ACCOUNT STRING | | | | BUDGET (\$) | DESCRIPTION |
|----------------|---------|--------|---------|---------------|---|
| Fund | Account | Center | Project | Adjustment | |
| 4005 | 6552 | 62601 | | 8,400 | Increase for replacement of Trailer (Portable toilet/Utility), vehicle #06-695. |
| 2521 | 5516 | 58120 | | 8,400 | Open Space Fund - Vehicle shortage from Open Space Fund unit #06-965. |
| TOTAL | | | | 16,800 | |

Revenues/Transfers In

| ACCOUNT STRING | | | | BUDGET (\$) | DESCRIPTION |
|----------------|---------|--------|---------|--------------|---|
| Fund | Account | Center | Project | Adjustment | |
| 4005 | 4254 | 62601 | | 8,400 | Revenue to cover vehicle shortage (58120 - Open Space). |
| TOTAL | | | | 8,400 | |


| | |
|-----------------------|--------------|
| NET ADJUSTMENT | 8,400 |
|-----------------------|--------------|

Available Resources

| ACCOUNT STRING | | | | BUDGET (\$) | DESCRIPTION |
|----------------|---------|--------|---------|----------------|--|
| Fund | Account | Center | Project | Adjustment | |
| 2521 | | | | (8,400) | Use of available resources in Open Space Fund. |
| TOTAL | | | | (8,400) | |

Justification for Budget Adjustment:

The Parks, Recreation & Libraries Department is requesting \$8,400.00 to fund the shortage of replacement funds budgeted to replace a portable toilet/utility trailer (vehicle #06-695) in the FY2021-22 budget. Replacement of this vehicle was approved as part of the FY2021-22 budget and was fully funded. However, due to the rising cost of materials and labor, the cost of the trailer has increased by \$8,400.00. This unit is used every day by the Open Space and Urban Forestry teams so the additional cost will be funded by the Open Space Fund. The current unit is nearly 15 years old and deteriorating quickly. Rent for this vehicle is included in the FY2021-22 budget. Although there will be an increase in replacement in future budgets, rent will remain the same. Additional funds for replacement will be included in future year budgets.

| | | | |
|---|------|---------------------------|------|
|  JAN 19 2022 | | REQUIRED APPROVALS: | |
| REQUESTING DEPARTMENT HEAD / DESIGNEE | DATE | BUDGET MANAGER / DESIGNEE | DATE |
| CHIEF FINANCIAL OFFICER / DESIGNEE | DATE | CITY MANAGER / DESIGNEE | DATE |
| BUDGET DEPARTMENT USE ONLY: | | | |
| POSTED BY | DATE | | |