



MINUTES

February 8, 2024

BOARD OF APPEALS SEMI-ANNUAL MEETING 3:00 p.m.

1. CALL TO ORDER

The Semi-Annual Meeting of the Board of Appeals was called to order by Board Member and Chairperson, Bruce Hagler, on Thursday, February 8, 2024 at 3:00 p.m. in the Hutchison Conference room of the Civic Center.

2. ROLL CALL (SILENT)

The following Board members were present:

Bruce Hagler
Andrea Seminer
Arthur Pauly, Jr.
Brian Stenklyft
Joseph Bales
Tom Rutherford
Pete Constant
Bob Schmitt
Connor Milligan

The following members were not present:

Deanna Erdman

The following staff members were present:

Travis Cochran, Deputy City Attorney
Kelly Aye, Legal Assistant

3. APPROVAL OF AUGUST 10, 2023 MINUTES

A motion was made by Board Member Arthur Pauly and seconded by Board Member Pete Constant that the Minutes of the August 10, 2023 Board of Appeals Semi-Annual Meeting (Exhibit A) be approved.

AYES: All

NOES: None

4. PUBLIC COMMENT

No one from the public offered any public comments.

5. NEW BUSINESS

5.1. Welcome of new members

The Board welcomed newly appointed Board Members, Bob Schmitt and Connor Milligan.

5.2 Appointment of Chairperson and Vice Chairperson

A vote was made by Board Member Pete Constant and seconded by Board Member Andrea Seminer to appoint Board Member Bob Schmitt as Vice Chair.

Ayes: All

Noes: None

A vote was made by Board Member Pete Constant and seconded by Board Member Arthur Pauly to voted to appoint Board Member Andrea Seminer as Chairperson.

Ayes: All

Noes: None

5.3 Animal Control Update

Animal Control Officer Cooper was not present at the meeting. Deputy City Attorney Travis Cochran gave an update on the status of the recruitment for a new Animal Control Supervisor and the hire of a new animal control officer.

5.4 Code Enforcement Update

Code Enforcement Supervisor Jennifer Merriman introduced herself the Board. She handed out Exhibit A which detailed city-wide statistics on code enforcement violations.

She answered board member questions regarding the violations as noted on the statistic sheet.

Environmental Utilities Compliance Administrator Michelle White gave a presentation on SB 1383 and how it may bring more violations before the Board. She handed out Exhibit C and answered board member questions.

5.5 Municipal Code Amendments Update

Deputy City Attorney Travis Cochran handed out Exhibit D on Graffiti. He gave a summary on graffiti enforcement and answered board member questions.

Deputy City Attorney Travis Cochran gave a municipal code update on sidewalk vendors, parking garage enforcement, and a new camping on private property ordinance.

6. **OLD BUSINESS**

6.1 None.

7. **REPORTS/COMMENTS/QUESTIONS/SUGGESTIONS OF BOARD MEMBERS**

Board Member Thomas Rutherford asked a question regarding the definition of automobiles in the municipal code.

Board Member Bruce Hagler asked a question regarding procedures when an appellant does not show for their hearing.

8. **ADJOURNMENT**

A motion was made by Board Member Andrea Seminer and seconded by Board Member Pete Constant to adjourn the February 8, 2024 Board of Appeals Semi-Annual Meeting.

AYES: All

NOES: None

Chairperson Bruce Hagler adjourned the February 8, 2024 Board of Appeals Semi-Annual Meeting at 4:10 p.m.

Kelly K. Aye
Board Secretary