



MINUTES

October 2, 2024

CITY COUNCIL
6:00 p.m.
Council Chambers
311 Vernon Street
Roseville, CA
www.roseville.ca.us

1. CALL TO ORDER

Mayor Bruce Houdesheldt called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Vice Mayor Krista Bernasconi, Councilmember Scott Alvord, Councilmember Pauline Roccucci, Mayor Bruce Houdesheldt.

Absent: Councilmember Tracy Mendonsa

3. PLEDGE OF ALLEGIANCE

Charles Krafka led the Pledge of Allegiance.

4. MEETING PROCEDURES

City Clerk Carmen Avalos announced the procedures for addressing the City Council.

5. PUBLIC COMMENTS

Jay Ramos requested the public be given the ability to make public comment be available on YouTube.

Brian Fairclough volunteer with the United Sovereign Americans spoke on a resolution regarding voter integrity.

Rob Dobbins read the resolution regarding voter integrity.

William Traithen continued reading the resolution.

Laura Burns continued reading the resolution.

Adrian Uhl concluded the presentation.

6. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Motion by Pauline Roccucci, seconded by Krista Bernasconi, to approve the Consent Calendar as recommended. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Roccucci

Absent: Mendonsa

Minutes

6.1. Minutes of Prior Meeting

Memo from City Clerk Technician Melissa Lipp and City Clerk Carmen Avalos recommending the City Council approve the minutes of the September 18, 2024 City Council Meeting.

CC #: 3573

File #: 0102-03

CONTACT: Melissa Lipp 916-774-5268 mllipp@roseville.ca.us

Bids / Purchases / Services

6.2. 116 S. Grant Street Tenant Improvements Phase 2 - Purchase Order and Increase to Change Order Authority

Memo from Project Coordinator Lori Crittenden and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-338 APPROVING AN INCREASE IN CHANGE ORDER AUTHORITY. Staff requests Council approve a purchase order with Friant and Associates, LLC for 116 S. Grant Street, in the amount of \$598,307.76, for office furniture purchases, using a competitively procured purchasing contract through The Interlocal Purchasing System. Staff also requests approval to increase the change order authority on the Design-Assist Construction Agreement with Bullard, Inc. for the 116 S. Grant Street tenant improvements from 10% to 15%, an additional \$242,751.15, in order to complete construction of the project. Funding for this work is included in the 116 S. Grant Street Building Improvements Project budget in the Electric Fund.

CC #: 3564

File #: 0203-13

CONTACT: Lori Crittenden 916-774-5707 lcrittenden@roseville.ca.us

6.3. Roseville Transit Comprehensive Operational Analysis - Contract Purchase Agreement Amendment

Memo from Alternative Transportation Manager Ed Scofield and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-335 APPROVING CONTRACT PURCHASE AGREEMENT AMENDMENT NO. 1, BY AND BETWEEN THE CITY OF ROSEVILLE AND INNOVATE MOBILITY, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3003167). Staff requests Council approve a first amendment to the contract purchase agreement with Innovate Mobility, LLC, to complete additional analysis as a part of Roseville Transit's Comprehensive Operational Analysis (COA). The COA work is closely tied to critical components of the transit operations service provider Request for Proposal (RFP) being released next year. Staff's ability to use Innovate Mobility will ensure the COA recommendations are adequately outlined in the RFP process based on their detailed knowledge of all COA elements. Amendment No. 1 to the Innovate Mobility contract will add \$30,000 to the not-to-exceed amount of \$156,959.18, for an updated total contract of \$186,959.18. Funding for the amendment would come from a Caltrans Sustainable Communities grant. Local Transportation Funds would provide the necessary match. No General Fund resources will be used on this amendment. There is sufficient funding in the Roseville Transit Comprehensive Operational Analysis Project budget.

CC #: 3561

File #: 0721

CONTACT: Ed Scofield 916-774-5449 ecscfield@roseville.ca.us

Resolutions

6.4. Cost Allocation Plan and Indirect Cost Rate Proposal - Professional Services Agreement Amendment

Memo from Budget Manager Nancy Rothlisberger and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-333 APPROVING A SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND MGT IMPACT SOLUTIONS, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve an amendment to the professional services agreement with MGT Impact Solutions, LLC, the City's cost allocation plan and indirect cost rate proposal consultant. The \$33,720 cost of the amendment is included in existing FY2024-25 appropriations in the Finance Department budget in the General Fund.

CC #: 3557

File #: 0200

CONTACT: N. Rothlisberger 916-774-5314 nrothlisberger@roseville.ca.us

6.5. Occupational Health Services – Increase in Spending Authority

Memo from Human Resources Technician Michele Fitzgerald and Human Resources Director Stacey Peterson recommending the City Council adopt

RESOLUTION NO. 24-339 APPROVING AN INCREASE IN SPENDING AUTHORITY. Staff requests Council approve an increase in spending authority for a professional services agreement for Occupational Health Services with Mobile-Med Work Health Solutions, Inc. that was initially approved by City Council on January 20, 2021. The estimated expenditures for these services will increase from \$210,000 to up to \$425,000 through the term of the contract in January 2026. The Human Resources Department and Fire Department budgets in the General Fund have funds to cover the increased costs within the current fiscal year budget.

CC #: 3565

File #: 0600-04

CONTACT: Michele Fitzgerald 916-774-5217 mjfitzgerald@roseville.ca.us

6.6. Schedule of User and Regulatory Fees - Addition of Affordable Housing Project Fee Deferral Administrative Fee and Interest Rate

Memo from Economic Development Analyst Gina McColl and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-340 ADOPTING AN AMENDED SCHEDULE OF USER AND REGULATORY FEES. Staff requests Council approve an update to the Schedule of User and Regulatory Fees to add an Administrative Fee and Interest Rate for Affordable Housing Projects related to Section 4.04.040 of Chapter 4.04 of Title of the Roseville Municipal Code regarding nonresidential development impact fee deferrals. Administrative processing fees will be charged on fee deferrals to cover the costs, resulting in no fiscal impact to the General Fund. Interest charged will result in no fiscal impact from fee deferrals on the development impact fee programs. The fee deferral program incentivizes affordable housing projects that bring additional construction jobs and helps the City achieve the job housing balance necessary to support the community.

CC #: 3566

File #: 0215

CONTACT: Gina McColl 916-774-5452 gmccoll@roseville.ca.us

6.7. Baseline Road - Segment 3 and a Portion of Segment 2 Project - Notice of Completion

Memo from Construction Inspector Andrew Druck and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-332 ACCEPTING THE PUBLIC WORK KNOWN AS BASELINE ROAD – SEGMENT 3 AND A PORTION OF SEGMENT 2 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING A PORTION OF THE DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. Staff requests Council accept Baseline Road - Segment 3 and a Portion of Segment 2, CWJ # 190854, as complete and authorizing the City Engineer to execute the Notice of Completion. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no impact to the City's General Fund. Construction costs were paid by the developer.

CC #: 3556

File #: 0400-04-12-1

CONTACT: Andrew Druck 916-223-7577 adruck@roseville.ca.us

6.8. Zero Emissions Bus Depot Phase 1 Project - Notice of Completion

Memo from Project Supervisor Andre Baranov and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-337 ACCEPTING THE PUBLIC WORK KNOWN AS THE ZERO EMISSIONS BUS DEPOT PHASE 1 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. Staff request Council approve the Zero Emissions Bus Depot Phase 1 Project as complete. The project was funded with Local Transportation Funds, Electric Funds, Air Quality Mitigation Funds, Low Carbon Transit Operations Program Grant monies, Placer County Air Pollution Control District Grant monies, and American Rescue Plan Act monies. The original project budget approved as part of Ordinance 6533, including construction and soft costs, was increased from \$4,906,000 through Ordinances 6653 and 6692 to a total of \$5,202,054 to reflect available grant funding and additional scope of work. The project had no fiscal impact on the General Fund.

CC #: 3563

File #: 0721

CONTACT: Andre Baranov 916-774-5342 ajbaranov@roseville.ca.us

6.9. Greater Sacramento Economic Council - Economic Development Agreement and Expenditure of Membership Funds for FY2024-25

Memo from Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-334 APPROVING AN AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND THE GREATER SACRAMENTO ECONOMIC COUNCIL, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and approve the expenditure of membership funds for the Greater Sacramento Economic Council in the amount of \$61,171. The purpose of the membership with the Greater Sacramento Economic Council is to attract, grow, support, and expand industry, businesses, and jobs, assist small businesses and entrepreneurs and promote the City as a place to do business. Funding for this membership was included in the Economic Development Department's FY2024-25 membership budget in the General Fund.

CC #: 3559

File #: 0106-01 & 0110

CONTACT: Melissa Anguiano 916-774-5284 mvanguiano@roseville.ca.us

Ordinances (for introduction and first reading)

6.10. Roseville Municipal Code Amendment – Kennel Licenses

Memo from Deputy City Attorney Travis Cochran and Animal Control Supervisor

Sarah Cooper recommending the City Council introduce for first reading an ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS 7.20.010 AND 7.20.020 OF CHAPTER 7.20 OF TITLE 7 OF THE ROSEVILLE MUNICIPAL CODE REGARDING KENNEL LICENSES. Chapter 7.20 of the Roseville Municipal Code regulates kennel licenses within the City. A recent amendment to state law now requires submission of a natural disaster evacuation plan as a condition to receiving a kennel license. This ordinance will incorporate such requirement into the Roseville Municipal Code. The City has also received numerous requests to increase the number of dogs that may be kept at a property without a kennel license. This ordinance would allow up to four dogs on a single premises without a kennel license. There is no fiscal impact associated with the proposed ordinance.

CC #: 3560

File #: 0323

CONTACT: Travis Cochran 916-774-5325 tecochran@roseville.ca.us

Reports / Requests

6.11.Fiddymment Ranch - Phase 1 Parcel F-30 - Parcel Map

Memo from Associate Engineer Edward Winston and Development Services Director Mike Isom recommending the City Council approve the Fiddymment Ranch - Phase 1 Parcel F-30 parcel map. Engineering has completed its review of the parcel map and found that it is in compliance with the approved tentative map. This map will create 3 lots for future development. The actions requested have no fiscal impact to the City's General Fund.

CC #: 3558

File #: 0400-07

CONTACT: Edward Winston (916) 774-5432 ewinston@roseville.ca.us

Ceremonial Documents

6.12.Proclamation - Cybersecurity Month October 2024

Proclaim October 2024 as Cybersecurity Awareness Month in Roseville and officially support the National Cybersecurity Awareness Month, 'Secure our World', and the National Public Awareness Campaign, 'Stop. Think. Connect.™', and call upon all employees, residents and visitors of Roseville to become educated about cybersecurity and put that knowledge into practice to keep our connected community safe from cyber threats.

CC #: 3567

File #:0102-06

CONTACT:Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

END OF CONSENT CALENDAR

7. RESOLUTIONS

7.1. Retired Annuitant 180-Day Wait Period Exception

Memo from Human Resources Manager Macy Dippert and Human Resources Director Stacey Peterson recommending the City Council adopt RESOLUTION NO. 24-336 RESOLUTION FOR EXCEPTION TO THE 180-DAY WAIT PERIOD GOVERNMENT CODE SECTIONS 7522.56 AND 21224. Staff requests Council approve an exception to the 180-day wait period for public agencies to hire a retired annuitant as allowed by the California Public Employees' Retirement System and California Public Employees' Pension Reform Act of 2013 and in compliance with California Government Code Sections 7522.56 and 21224. The request would allow recently retired Bryan Buchanan, Wastewater Utility Manager, to be rehired as an annuitant, without waiting the 180 days after the retirement waiting period. Mr. Buchanan would be brought back based on his specialized knowledge and skills needed to complete several complex, critical wastewater projects. Based on the 960-hour limit that a retired annuitant may work, the maximum fiscal impact is estimated to be \$76,442.69. This can be absorbed in the current Environmental Utilities Department's FY2024-25 budget in the Wastewater Operations Fund due to salary savings from vacant positions.

CC #: 3562

File #: 0600

CONTACT: Macy Dippert 916-774-5215 mdippert@roseville.ca.us

Human Resources Manager Macy Dippert made the presentation to the City Council.

No public comment received.

Motion by Pauline Roccucci, seconded by Scott Alvord, to adopt RESOLUTION NO. 24-336 RESOLUTION FOR EXCEPTION TO THE 180-DAY WAIT PERIOD GOVERNMENT CODE SECTIONS 7522.56 AND 21224. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Roccucci

Absent: Mendonsa

8. **PUBLIC HEARING**

8.1. Infill Parcel 198 (100 Stonehouse Court) WellSpace Health - Rezone

Memo from Associate Planner Escarlet Mar and Development Services Director Mike Isom recommending the City Council consider the WellSpace Health Initial Study/Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program and adopt the two (2) findings of fact and introduce for first reading an ORDINANCE CHANGING THE ZONING OF CERTAIN REAL PROPERTY LOCATED WITHIN THE CITY OF ROSEVILLE. The Rezone will allow WellSpace Health Placer Community Health Center to operate on the site with approval of a Conditional Use Permit. Application costs were borne by the applicant, and the project is required to pay all applicable impact fees. The project is not anticipated to result in negative impacts on the City's General Fund. In fact,

the beneficial reuse of the facility as a medical use is expected to have a positive fiscal impact to the City.

CC #: 3551

File #: 0400-02 & 0400-04-17-2

CONTACT: Escarlet Mar 916-774-5247 emar@roseville.ca.us

Mayor Bruce Houdesheldt opened the public hearing at 6:22 p.m.

Planning Manager Greg Bitter introduced Senior Planner Derek Ogden and Associate Planner Escarlet Mar.

Associate Planner Escarlet Mar made the presentation to the City Council.

Applicant Ben Avey spoke in support of the project.

Murial Moore requested clarification on if medical staff certification would be considered by the City.

Mayor Bruce Houdesheldt closed the public hearing at 6:36 p.m.

Motion by Scott Alvord, seconded by Pauline Roccucci to consider the WellSpace Health Initial Study/Mitigated Negative Declaration and the Mitigation Monitoring and reporting program and two (2) findings of fact and introduce for first reading an ORDINANCE CHANGING THE ZONING OF CERTAIN REAL PROPERTY LOCATED WITHIN THE CITY OF ROSEVILLE. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Roccucci

Absent: Mendonsa

8.2. WB-32 Roseville Senior Affordable Housing Project - Fee Deferrals and Government Financing Agreement

Memo from Economic Development Analyst Gina McColl and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-341 APPROVING FEE DEFERRALS FOR THE WB-32 ROSEVILLE SENIOR AFFORDABLE HOUSING PROJECT; and adopt RESOLUTION NO. 24-342 APPROVING PARK DEVELOPMENT IMPACT FEE DEFERRALS FOR THE WB-32 ROSEVILLE SENIOR AFFORDABLE HOUSING PROJECT; and adopt RESOLUTION NO. 24-343 APPROVING A GOVERNMENT FINANCING AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ROSEVILLE SENIOR AFFORDABLE 2 LP, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT AND ALL NECESSARY DOCUMENTS TO EFFECTUATE ITS PURPOSE ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve an extended fee deferral in the amount of \$2,220,328, a fee deferral of park development impact fees in the amount of \$1,007,424, a Government Financing Agreement, and authorize the City Manager to execute it and all necessary documents on behalf of the City to effectuate its purpose

for the WB-32 Roseville Senior Affordable Housing Project. The requested deferrals will not result in a negative impact to the City's General Fund or the affected development impact fee programs. Administrative fees equivalent to staff's time necessary to process and track the deferrals will be charged to each associated building permit and interest will be charged on all monies deferred.

CC #: 3568

File #: 0215

CONTACT: Gina McColl 916-774-5452 gmccoll@roseville.ca.us

Mayor Bruce Houdesheldt opened the public hearing at 6:36 p.m.

Economic Development Analyst Gina McColl made the presentation to the City Council.

No public comment received.

Mayor Bruce Houdesheldt closed the public hearing at 6:42 p.m.

Motion by Krista Bernasconi, seconded by Pauline Roccucci, to adopt RESOLUTION NO. 24-341 APPROVING FEE DEFERRALS FOR THE WB-32 ROSEVILLE SENIOR AFFORDABLE HOUSING PROJECT; and adopt RESOLUTION NO. 24-342 APPROVING PARK DEVELOPMENT IMPACT FEE DEFERRALS FOR THE WB-32 ROSEVILLE SENIOR AFFORDABLE HOUSING PROJECT; and adopt RESOLUTION NO. 24-343 APPROVING A GOVERNMENT FINANCING AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ROSEVILLE SENIOR AFFORDABLE 2 LP, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT AND ALL NECESSARY DOCUMENTS TO EFFECTUATE ITS PURPOSE ON BEHALF OF THE CITY OF ROSEVILLE. The Motion Passed.

Roll call vote: Ayes: Alvord, Bernasconi, Houdesheldt, Roccucci

Absent: Mendonsa

9. COUNCIL REPORTS / PUBLIC COMMENTS

City Manager Dominick Casey congratulated staff on awards won and showed a video.

No public comment received.

Placer County Water Agency Quarterly Water Meeting - Councilmember Pauline Roccucci reported on attendance.

Northern California Powers Association Conference - Councilmember Pauline Roccucci reported on attendance.

Councilmember Scott Alvord reported on various community activities.

Vice Mayor Krista Bernasconi acknowledged Executive Vice President of Greater Sacramento Economic Council, Troels Adrian, for being at the meeting.

Mayor Bruce Houdesheldt reported on various community activities.

10. ADJOURNMENT

Mayor Bruce Houdesheldt adjourned the meeting at 7:01 p.m.