



## **MINUTES**

### February 19, 2025

CITY COUNCIL  
6:00 p.m.  
Council Chambers  
311 Vernon Street  
Roseville, CA  
[www.roseville.ca.us](http://www.roseville.ca.us)

#### **1. CALL TO ORDER**

Vice Mayor Karen Alvord called the meeting to order at 6:02 p.m.

#### **2. ROLL CALL**

Present: Councilmember Bruce Houdesheldt, Councilmember Pauline Roccucci, Councilmember Tracy Mendonsa, Vice Mayor Karen Alvord

Absent: Mayor Krista Bernasconi

#### **3. PLEDGE OF ALLEGIANCE**

Morgan Rodgers led the Pledge of Allegiance.

#### **4. MEETING PROCEDURES**

City Clerk Carmen Avalos announced the procedures for addressing the City Council.

#### **5. PUBLIC COMMENTS**

Luca spoke on concerns for the direction of the Country.

Amelia Kelly spoke on concerns of fiscal responsibility.

#### **6. CONSENT CALENDAR**

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#### **BEGINNING OF CONSENT CALENDAR**

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Motion by Bruce Houdesheldt, seconded by Pauline Roccucci, to adopt the Consent Calendar as recommended. The Motion Passed.

Roll call vote: Ayes: Alvord, Houdesheldt, Mendonsa, Roccucci

Absent: Bernasconi

## **Minutes**

### **6.1. Minutes of Prior Meeting**

Memo from City Clerk Technician Melissa Lipp and City Clerk Carmen Avalos recommending the City Council approve the minutes of the February 5, 2025 City Council Meeting.

CC #: 3766

File #: 0102-03

CONTACT: Melissa Lipp 916-774-5268 mllipp@roseville.ca.us

## **Bids / Purchases / Services**

### **6.2. Permit Center Renovation (RFQ 10-3406) - Contract Purchase Agreement**

Memo from Buyer Tiffany Valdez and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 25-048 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND JPB DESIGNS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004373). Staff requests Council approve a contract purchase agreement with JPB Designs Inc as the lowest responsive and responsible bidder for Request for Quotations No. 10-3406 for Permit Center Renovation. The cost of the agreement is \$532,000. Additionally, staff requests Council authorize the Public Works Director or his designee to approve change order requests for this project up to 10% (\$53,200) as a construction contingency, for a grand total of \$585,200. The Permit Center Remodel Project is budgeted in the General Fund.

CC #: 3760

File #: 0900-04

CONTACT: Tiffany Valdez 916-746-1109 tvaldez@roseville.ca.us

### **6.3. Capacitor Banks (RFQ 10-3403) - Purchase Order**

Memo from Buyer Sue Jessup and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 25-034 APPROVING A PURCHASE ORDER FOR CAPACITOR BANKS. Staff requests Council authorize an open purchase order with Anixter Inc. as the lowest responsive and responsible bidder for the purchase of capacitor banks in response to Request for Quotations No. 10-3403. Funding is included in the Electric Fund budget. The total spending authority for the initial contract period and optional renewal years through 2029 is a not-to-exceed amount of \$2,500,000. The bid

allowed for four optional renewal years at one-year intervals. Staff requests authorization to continue utilizing the remaining optional renewal years without further Council approvals until the contract expires or until City staff determines that continuing with the same vendor is not in the City's best interest.

CC #: 3749

File #: 0203-07

CONTACT: Sue Jessup 916-746-1107 sjessup@roseville.ca.us

6.4. Irrigation Controllers (RFQ 10-3409) - Purchase Order

Memo from Buyer Sue Jessup and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council approve a purchase order to Ewing Irrigation and Landscape Supply as the lowest responsive and responsible bid received for irrigation controllers in response to Request for Quotations No. 10-3409. The cost of the controllers is \$59,616.30 plus sales tax of \$4,620.27, for a grand total of \$64,236.57. The controllers operate streetscape irrigation within the districts that supports trees, turf, shrubs, etc. Funding is included in the Parks, Recreation and Libraries FY2024-25 budget in various City funds including the General Fund and community facilities districts.

CC #: 3755

File #: 0203-10

CONTACT: Sue Jessup 916-746-1107 sjessup@roseville.ca.us

6.5. Waste Activated Sludge Replacement Pumps and Pump Parts - Sole Source Contract Purchase Agreement

Memo from Preventative Maintenance Coordinator Blaine Wiegel and Environmental Utilities Director Sean Bigley recommending the City Council adopt RESOLUTION NO. 25-050 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND DXP ENTERPRISES, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004308). Staff requests Council approval of a sole source contract purchase agreement with DXP Enterprises Inc. for the purchase and installation of two Vogelsang pumps and pump parts used in the waste-activated sludge process at the Dry Creek Wastewater Treatment Plant. DXP Enterprises Inc. is the exclusive distributor of Vogelsang pumps for municipal sales in California. The cost of this purchase is \$149,372 with a ten percent contingency before tax and shipping of \$13,342 for a total not-to-exceed cost of \$162,714. Funding for this purchase will be provided from the Environmental Utilities Department's annual maintenance budget for the Dry Creek Wastewater Treatment Plant in the Wastewater Operations Fund.

CC #: 3763

File #: 0203-09

CONTACT: Blaine Wiegel 916-746-1833 bwiegel@roseville.ca.us

6.6. Silver Spruce (KT-52) Park - Approval of Plans and Specifications and Authorization to Call for Bids

Memo from Senior Park Development Project Manager Heather Buck and Parks, Recreation & Libraries Director Jill Geller recommending the City Council approve the plans and specifications for the Silver Spruce Park Project (KT-52) and authorize staff to call for bids. This 7.5-acre school/park site is located at Sierra Village Drive and Silver Spruce Drive within the Sierra Vista Specific Plan area of Roseville. The Silver Spruce Park Project includes a multi-use grass area that can accommodate a youth cricket or youth soccer field, a shaded play area, covered picnic area, restroom, off-street parking that will connect to parking at the future elementary school, a walking path, landscaping and irrigation. Bid alternates include a full court for basketball, swings, a nature play area, additional turf, metal shade structure in lieu of a fabric shade structure, and a sidewalk along the street edge. Funding for this project was approved in the FY2022-23 budget (for design) and the FY2023-24 budget (for construction) through the Neighborhood Park - Sierra Vista Fund. Maintenance will be funded through the Sierra Vista Community Facilities District No. 2 (Public Services). There will be no General Fund fiscal impacts.

CC #: 3762

File #: 0704-01

CONTACT: Heather Buck 916-774-5254 hcbuck@roseville.ca.us

#### 6.7. On-Call General Plumbing Services – Contract Purchase Agreements

Memo from Administrative Technician Darci Carpenter and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 25-044 APPROVING AN ON-CALL CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND THP MECHANICAL, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004345); and adopt RESOLUTION NO. 25-045 APPROVING AN ON-CALL CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ACCO ENGINEERED SYSTEMS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004342); and adopt RESOLUTION NO. 25-046 APPROVING AN ON-CALL CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND LAWSON SSP GROUP, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004348); and adopt RESOLUTION NO. 25-047 APPROVING AN ON-CALL CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND LAWSON SSP GROUP, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004349). Staff requests Council approval of four (4) contract purchase agreements with THP Mechanical, ACCO Engineered Systems, Lawson SSP Group, and TriCorp Group to provide on-call general plumbing services, for a combined total estimated amount of \$300,000. The agreements will provide on-call plumbing services at City facilities. The initial amount of each agreement is \$75,000. Staff requests authorization to utilize the four optional renewal years at one-year intervals without further Council approvals until the agreements expire or until City staff determines that continuing with the same vendors is not in the City's best interest. Funding for this year is included in the Building Maintenance and Facility Rehabilitation Divisions' FY2024-25 budgets in the Facility Services Fund. The funds will be encumbered one year at a time, pending Council approval of each budget year.

CC #: 3759

File #: 0800-04

CONTACT: Darci Carpenter 916-774-5702 drcarpenter@roseville.ca.us

6.8. On-Call General Construction Services – Contract Purchase Agreements

Memo from Administrative Technician Darci Carpenter and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 25-041 APPROVING AN ON-CALL CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND BULLARD, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004372); and adopt RESOLUTION NO. 25-042 APPROVING AN ON-CALL CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CARTER/KELLY, INCORPORATED, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004374); and adopt RESOLUTION NO. 25-043 APPROVING AN ON-CALL CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND TRICORP GROUP, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (3004375). Staff requests Council approval for contract purchase agreements with Bullard, Inc., Carter/Kelly, Incorporated; and TriCorp Group, Inc to provide on-call general construction services. The estimated value of the initial agreement with Bullard, Inc. is \$1,000,000; Carter-Kelly, Inc. is \$500,000; and TriCorp Group, Inc. is \$300,000. Staff requests authorization to utilize the four optional renewal years at one-year intervals without further Council approvals until the agreements expire or until City staff determines that continuing with the same vendors is not in the City's best interest. The estimated combined value of these contracts is \$1,800,000 for FY2024-25, not to exceed annual budgeted amounts. Funding for this year is included in the Building Maintenance and Facility Rehabilitation Divisions FY2024-25 budgets in the Facility Services Fund. Future funding will be encumbered one year at a time pending Council approval of each budget year.

CC #: 3758

File #: 0800-04

CONTACT: Darci Carpenter 916-774-5702 drcarpenter@roseville.ca.us

**Resolutions**

6.9. Mahany Park Backstop #4 Repair Project - Notice of Completion

Memo from Park Development Project Manager Kelly Appier and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 25-039 ACCEPTING THE PUBLIC WORK KNOWN AS MAHANY PARK BACKSTOP #4 REPAIR PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE PARKS, RECREATION AND LIBRARIES DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. The Parks, Recreation & Libraries Department has made a final inspection of Mahany Backstop Repair Project and has found that all contract work has been completed in accordance with the improvement

plans and specifications. The project is now ready for acceptance. Funding for the Mahany Park Backstop Repairs project was approved during the FY2024-25 budget in the Citywide Park Fund and is anticipated to be reimbursed 75% by the Federal Emergency Management Agency, 18.75% by the state, and ultimately be 6.25% City funded. There will be no increase in maintenance costs.

CC #: 3756

File #: 0704-01

CONTACT: Kelly Appier 916-774-5927 ksappier@roseville.ca.us

#### 6.10. Joint Use of High School/Park Sites - Master Agreement

Memo from Parks, Recreation & Libraries Recreation Manager Jeff Nereson and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 25-040 APPROVING AN AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND THE ROSEVILLE JOINT UNION HIGH SCHOOL DISTRICT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve a Master Agreement for Joint Use of High School/Park Sites with the Roseville Joint Union High School District for a term of five (5) years. The City has partnered with the district to update and renew the joint use agreement last approved in July 2019. This agreement provides both entities with priority access to each other's sports fields and facilities, fostering collaboration to meet the needs of the student body and the broader Roseville community. The City's fair share costs for facility use will be absorbed in the Parks, Recreation & Libraries (PRL) operating budget in the General Fund. PRL will receive a total of \$377,000 for the first three years of this agreement for use of the Roseville Aquatics Complex.

CC #: 3757

File #: 0704

CONTACT: Jeff Nereson 916-774-5974 jnereson@roseville.ca.us

#### 6.11. Creekview - Phase 4 - Village 7 - Notice of Completion

Memo from Construction Inspector Pablo Macias and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 25-035 ACCEPTING THE PUBLIC WORK KNOWN AS CREEKVIEW - PHASE 4 - VILLAGE 7 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING ALL DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no fiscal impact on the City's General Fund. Construction costs were paid by the developer.

CC #: 3751

File #: 0400-04-13-1

CONTACT: Pablo Macias 916-717-9196 pmacias@roseville.ca.us

6.12. Creekview - Phase 4 - Villages 6 & 8 - Notice of Completion

Memo from Construction Inspector Pablo Macias and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 25-036 ACCEPTING THE PUBLIC WORK KNOWN AS CREEKVIEW - PHASE 4 - VILLAGES 6 & 8 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING ALL DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBMISSION. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no fiscal impact on the City's General Fund. Construction costs were paid by the developer.

CC #: 3752

File #: 0400-04-13-1

CONTACT: Pablo Macias 916-751-9196 pmacias@roseville.ca.us

6.13. Downtown Roseville Security Patrol - Professional Services Agreement

Memo from Management Analyst Mark Peinado and Police Chief Troy Bergstrom recommending the City Council adopt RESOLUTION NO. 25-037 APPROVING A PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND UNIVERSAL PROTECTION SERVICE, LP DBA ALLIED UNIVERSAL SECURITY SERVICES, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The Police Department is the lead for developing a contract security service to assist in the Downtown and Historic Old Town areas of the City. The contracted security company will provide 7 day a week, 12 hours per day security coverage in these areas, assist with security at City facilities in the areas, assist with security at City Council meetings, and provide assistance to business owners within the area. Following a competitive bid process, Universal Protection Service, LP dba Allied Universal Security Services was selected as the contractor. The first-year contract cost is \$154,905.88 and was included in the Police Department's FY2024-25 budget in the General Fund.

CC #: 3753

File #: 0323

CONTACT: Mark Peinado 916-774-5021 mcpeinado@roseville.ca.us  
Jeff Beigh 916-774-5041 jbeigh@roseville.ca.us

**Reports / Requests**

6.14. Board of Appeals Appointment

Memo from Senior Deputy City Attorney Travis Cochran recommending the City Council appoint Sharon Lawin to the Board of Appeals for a term expiring December 31, 2028.

CC #: 3748

File #: 0103-41-03

CONTACT: Travis Cochran 916-774-5325 tecochran@roseville.ca.us

## **Ceremonial Documents**

### 6.15. Proclamation - National Procurement Month March 2025

Proclaim March 2025 as Procurement Month and urge all citizens to join the City of Roseville in recognizing the contribution and importance of our Purchasing Division employees and their impact within business, industry and government.

CC #: 3765

File #: 0102-06

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

### 6.16. Proclamation - Government Communications Day February 21

Proclaim February 21, 2025, as Government Communications Day and encourage all residents to thank Roseville government communications employees who have dedicated their careers to ensure the City of Roseville has effective, impactful, and successful communication strategies that resonate and are relevant.

CC #: 3764

File #: 0102-06

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

<b>END OF CONSENT CALENDAR</b>
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## **7. SPECIAL REQUESTS/REPORTS/PRESENTATION**

### 7.1. Council Discretionary Funds - Westbrook Elementary Parent Teacher Club

Memo from Executive Assistant Heather Blanco and City Clerk Carmen Avalos requesting the City Council consider a request for a \$5,000 Platinum Sponsorship from Council Discretionary Funds for Westbrook Elementary Parent Teacher Club for the first Parent's Comedy Night Out Fundraiser, hosted by Roseville Theatre Arts Academy. The balance remaining in the Council's Discretionary Funds for FY2024-25 is \$10,321.

CC #: 3750

File #: 0102-16

CONTACT: Heather Blanco 916-746-1171 hblanco@roseville.ca.us

City Clerk Carman Avalos made the presentation to the City Council.

Whitney and Benjamin Clyde from Westbrook High School Parent Teacher Committee and Megan from Roseville Theatre Arts Academy, spoke in support of the request.



Motion by Bruce Houdesheldt, seconded by Karen Alvord, to approve a request for \$500 from Council Discretionary Funds for Westbrook Elementary Parent Teacher Club for the first Parent's Comedy Night Out Fundraiser, hosted by Roseville Theatre Arts Academy. The Motion Passed.

Roll call vote: Ayes: Alvord, Houdesheldt, Mendonsa, Roccucci

Absent: Bernasconi

## **8. RESOLUTIONS**

### **8.1. Roseville Parkway Extension Project - Notice of Completion**

Memo from Senior Engineer Jesse Khatkar and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 25-049 ACCEPTING THE PUBLIC WORK KNOWN AS THE ROSEVILLE PARKWAY EXTENSION PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve the Roseville Parkway Extension Project as complete. The project constructed a new roadway with four vehicle travel lanes (two in each direction); curb, gutter and sidewalk; on-street bike lanes; separated multi-use path; street lights; street landscaping; and the construction of an overpass spanning the Union Pacific Railroad tracks and Industrial Avenue. The project was funded with developer paid Traffic Mitigation Fees. No General Fund resources were used for this project.

CC #: 3761

File #: 0900-04-02

CONTACT: Jesse Khatkar 916-774-5434 [jskhatkar@roseville.ca.us](mailto:jskhatkar@roseville.ca.us)

Assistant Public Works Director Stefanie Kemen introduced Senior Engineer Jesse Khatkar, who made the presentation to the City Council.

Kevin Campo inquired if there were any concerns about an all-cement median wall.

Assistant Public Works Director Stefanie Kemen responded.

Motion by Tracy Mendonsa, seconded by Pauline Roccucci, to adopt RESOLUTION NO. 25-049 ACCEPTING THE PUBLIC WORK KNOWN AS THE ROSEVILLE PARKWAY EXTENSION PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. The Motion Passed.

Roll call vote: Ayes: Alvord, Houdesheldt, Mendonsa, Roccucci

Absent: Bernasconi

## 9. COUNCIL REPORTS / PUBLIC COMMENTS

No public comment received.

**Northern California Power Association Meeting** - Councilmember Pauline Roccucci reported on attendance.

**Western Placer Waste Management Authority Meeting** - Councilmember Bruce Houdesheldt reported on attendance.

**Capitol Corridor Joint Powers Authority Meeting** - Councilmember Bruce Houdesheldt reported on attendance.

**Placer County Air Pollution Control District Meeting** - Vice Mayor Karen Alvord reported on attendance.

## 10. ADJOURNMENT

Vice Mayor Karen Alvord adjourned the meeting at 6:44 p.m.