

**City of Roseville Charter Review Commission
Meeting Schedule and Pertinent Dates
Reference Guide for 2020 General Election
Charter Amendments**

Council Communication on agenda for Council to authorize formation of Charter Review Commission	December 19, 2018
Recruitment Period for Membership	January 7 – 25, 2019
Council Communication on agenda for Council to appointment members	February 20, 2019
Organizational Meeting – Selection of Chair/Vice-Chair, Establish Rules of Procedures	March 18, 2019
Monthly Meetings: 5:30 p.m. to 7:30 p.m. Civic Center Meeting Rooms 1 & 2	April 15, 2019 May 20, 2019 June 17, 2019 July 15, 2019 August 19, 2019 September 16, 2019 October 21, 2019 November 18, 2019 December 16, 2019 January 27, 2020 February 18, 2020
Complete Report within one year of first meeting	March 16, 2020
Hold Two Public Forums on report and recommendations	March 30, 2020 and April 6, 2020
Present Report for final ratification by Charter Commission after Public Forums	April 15, 2020
Council Communication on agenda to adopt Resolution Calling for Election and Placement of Amendments and any amendments presented by City Council	June 3, 2020
Council Communication on agenda to consolidate election with Placer County – (Charter and other ballot measures and City Council candidates) with ballot text	June 3, 2020
Impartial Analysis of Measures due. Tax rate statement due if applicable to measure	June 18, 2020
Last Day Resolution and Boundary maps can be presented to Placer County Elections Division to guarantee placement of measures on ballot	June 30, 2020 (E-125)
Resolution on Board of Supervisors agenda for approval of consolidated election/measure placement/candidates	July 28, 2020 (E-98)
Last day to file arguments for and against measures	August 7, 2020 (E-88)
Last day to file rebuttal arguments for and against measures	August 17, 2020 (E-78)
First day sample ballots may be mailed to voters	September 24, 2020 (E-40)
Election Day	November 3, 2020

This calendar will remain in draft form until the Secretary of State's Office publishes its election calendar (completion anticipated in late February, 2020)

Charter Review Commission Study Dates for 2020 Ballot

Organizational		Introductions, Election of Chair Vice-Chair, Rules of Procedures	}	March 18, 2019
Article	1. 2.	Incorporation, Succession & Powers Plan of Government	}	April 15, 2019
Article	3. 4.	Provisions Regarding Officers and Employees Procedure of the City Council	}	May 20, 2019
Article	5. 6.	Legislation Elections	}	June 17, 2019
Article	7.	Fiscal Administration	}	July 15, 2019
Article	8. 9.	Personnel Administration Franchises	}	August 19, 2019
Article	10.	Municipally Owned Utilities	}	September 16, 2019
Article	11. 12.	Reserved Miscellaneous	}	October 21, 2019
Remaining	A.	*Items Brought Forth by Community Members, Staff or Others	}	November 18, 2019
Review	B.	Staff to Present Report to Committee for Review	}	December 16, 2019 January 27, 2020
Completion	C.	Report Completion	}	March 16, 2020
Public	D.	Hold Two Public Forums for Input	}	March 30, 2020 April 6, 2020
Council	E.	Presentation to Council	}	June 3, 2020
Election Day				November 3, 2020

*Items can be recommended from the public at any meeting.