



## REQUEST FOR BUDGET ADJUSTMENT

REQUESTER NAME & TITLE: Janice Gainey, Senior Engineer FISCAL YEAR: 2020  
 PREPARER NAME & TITLE: Nancy Rothlisberger, EU Rate Analyst COUNCIL DATE (if applicable): 5/6/2020  
 DEPARTMENT/DIVISION: EU/Technical Services ORDINANCE: \_\_\_\_\_

### EXPENDITURES/EXPENSES/TRANSFERS OUT

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
6330	6587	84001	500095	248,232	Service agreement (construction) and 10% contingency
6330	5080	84001	500095	40,000	Secondary labor - charged to project from EU Tech Services
6101	5980	74188	000000	(18,000)	Secondary labor - reimbursement (EU Tech Svcs/Water)
6201	5980	74388	000000	(18,000)	Secondary labor - reimbursement (EU Tech Svcs/Wastewater)
6301	5980	74288	000000	(4,000)	Secondary labor - reimbursement (EU Tech Svcs/Waste Services)
6330	6550	74260	000000	(288,232)	Reduce budget in Waste Services Annual Rehab
<b>TOTAL</b>				<b>(40,000)</b>	

### REVENUES/TRANSFERS IN

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
<b>TOTAL</b>				<b>-</b>	

<b>NET ADJUSTMENT</b>	<b>(40,000)</b>
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### FUND BALANCE

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
6101				18,000	Increase available resources in Water Ops Fund
6201				18,000	Increase available resources in Wastewater Ops Fund
6301				4,000	Increase available resources in Waste Services Ops Fund
<b>TOTAL</b>				<b>40,000</b>	

### Justification for Budget Adjustment:

The new Compressed Natural Gas (CNG) CNG Fueling Station Upgrade project (500095) improves the existing station to meet current code regulations and replace equipment past usable life. The total cost will be \$288,232 (\$248,232 for the service agreement and 10% contingency plus \$40,000 of secondary labor) and funds are available in the Waste Service Annual Rehab cost center (74260) so there is no net effect on the available resources in the Waste Services Rehabilitation Fund (6330). There is an increase in the available resources of the EU operating funds (Water: \$18,000, Wastewater: \$18,000, Waste Services: \$4,000) due to EU Tech Services staff charging their time to the project.

REQUIRED APPROVALS:			
 REQUESTING DEPARTMENT HEAD / DESIGNEE	DATE	4/9/20 BUDGET MANAGER / DESIGNEE	DATE
CHIEF FINANCIAL OFFICER / DESIGNEE	DATE	CITY MANAGER / DESIGNEE	DATE
BUDGET DEPARTMENT USE ONLY:			
POSTED BY	DATE		

Revised: June 24, 2019