



REQUEST FOR BUDGET ADJUSTMENT

REQUESTER NAME & TITLE: Jonathan Cummings, Associate Engineer FISCAL YEAR: 2020
 PREPARER NAME & TITLE: Nancy Rothlisberger, EU Rate Analyst COUNCIL DATE (if applicable): 6/17/2020
 DEPARTMENT/DIVISION: EU Tech Services ORDINANCE: _____

EXPENDITURES/EXPENSES/TRANSFERS OUT

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
6130	5301	84001	500020	95,740	First Amendment to PSA for project #500020
6130	5080	84001	500020	9,260	Secondary labor from EU Tech Services/Water Admin
6101	5301	74105	000000	(37,500)	Reduce Water Admin - professional services
6101	5301	74110	000000	(37,500)	Reduce Water Distribution - professional services
6101	5301	74120	000000	(10,000)	Reduce Water Efficiency - professional services
6101	6801	10001	000000	105,000	Transfer out to Water Rehab (6130)
TOTAL				125,000	

REVENUES/TRANSFERS IN

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
6130	4801	10001	000000	105,000	Transfer in from Water Operations (6101)
TOTAL				105,000	

NET ADJUSTMENT	20,000	
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FUND BALANCE

ACCOUNT STRING				BUDGET (\$)	DESCRIPTION
Fund	Account	Center	Project	Adjustment	
6101				(20,000)	Reduce available resources - Water Ops 6101
TOTAL				(20,000)	

Justification for Budget Adjustment:

Staff recommends that the expenditure budget in the Water System Model project (#500020 in the Water Rehab Fund 6130) be increased by \$105,000 to cover engineering (\$95,740) and labor (\$9,260) costs. This budget increase will be funded by a transfer from the Water Operations Fund (reducing professional services appropriations in Water Administration, Distribution, and Efficiency by \$85,000 and reducing available resources by \$20,000).

REQUIRED APPROVALS:			
5-14-20			
REQUESTING DEPARTMENT HEAD / DESIGNEE	DATE	BUDGET MANAGER / DESIGNEE	DATE
CHIEF FINANCIAL OFFICER / DESIGNEE	DATE	CITY MANAGER / DESIGNEE	DATE
BUDGET DEPARTMENT USE ONLY:			
POSTED BY	DATE		

Revised: June 24, 2019