

# ON-CALL PROFESSIONAL DESIGN SERVICES AGREEMENT

## On-Call Landscape Architectural Services

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_,  
by and between the City of Roseville, a municipal corporation (“CITY”), and Quadriga  
Landscape Architecture & Planning, a California corporation (“CONSULTANT”); and

### W I T N E S S E T H:

WHEREAS, CITY issued Request for Proposal # 13-082 for professional services  
consisting of on-call landscape architectural services; and

WHEREAS, CONSULTANT has prepared a response to the Request for Proposal dated  
April 24, 2020, which describes the scope of services to be performed by CONSULTANT, and  
the hourly rates for performance of such services; and

WHEREAS, CONSULTANT is qualified and experienced to provide professional  
landscape architectural services on an on-call basis.

NOW, THEREFORE, the parties agree as follows:

1. Term. The term of this Agreement shall commence upon execution and expire on  
June 30, 2021. The City Manager may, in his or her discretion, elect to extend the Agreement in  
one (1) year increments for up to an additional two (2) years by giving CONSULTANT thirty  
(30) days advance written notice of each optional one (1) year renewal. Such extensions shall be  
memorialized by a written amendment to this Agreement.

2. Services. CONSULTANT shall perform, at the direction of CITY, the scope of the on-call services as described in EXHIBIT "A," attached hereto and incorporated herein by this reference. Individual tasks will be awarded by CITY on an as-needed basis. CITY may assign work to one or more consultants from an approved qualified list. CITY reserves the right to unilaterally assign work to any consultant as it deems prudent or, if no services are required, no work. CITY makes no specific guarantee of a minimum or maximum number of hours or amount of tasks or services, which shall be required of any single consultant. In addition, the inclusion of any consultant on any qualified list, if so utilized by CITY, shall in no way be considered an exclusive agreement to provide service for CITY.

3. Compensation. For its services provided hereunder, CONSULTANT shall be compensated on a time and expense basis in accordance with the hourly rates as described in EXHIBIT "B," attached hereto and incorporated herein by this reference. Any proposed increase in the effective rates for future services must be preceded by at least a 90-day written notice to the contracting department. Total compensation shall not exceed two hundred thousand dollars per year (\$200,000). Total compensation for optional renewal years of this Agreement shall not exceed two hundred thousand dollars per year (\$200,000). Adjustment to the total compensation per year shall require a written amendment to this Agreement, subject to approval by the City Council.

CONSULTANT shall submit one monthly invoice for its services. Such invoices shall be delineated by task, the person performing the services, and the hourly rate, which shall be stated in time increments of not greater than one tenth (1/10) hours. CITY shall pay invoices within thirty (30) days after receipt, if the services specified in the invoice have been satisfactorily completed.

4. Indemnification. To the fullest extent allowed by law, CONSULTANT agrees to indemnify, including the cost to defend CITY, and its officers, agents, employees and volunteers from any and all claims, demands, costs or liability that arise out of, or pertain to, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT and its agents in the performance of services under this contract, but this indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, arising from the sole negligence, willful misconduct or defects in design by CITY or the agents, servants, or independent contractors who are directly responsible to CITY, or arising from the active negligence of CITY. Notwithstanding any terms of this section, indemnification and defense obligations shall conform to California Civil Code Section 2782.8.

CONSULTANT agrees to defend and indemnify CITY if, despite the parties intent and practice, any venue, agency, or court with competent jurisdiction determines that CONSULTANT and/or any of its agents, officers, employees, volunteers, independent contractors, or subcontractors, are characterized as employee(s) of CITY.

CONSULTANT's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnity obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

5. Insurance. CONSULTANT agrees to continuously maintain, in full force and effect, the following minimum policies of insurance during the term of this Agreement.

#### COVERAGE

Workers' Compensation

#### LIMITS OF LIABILITY

Statutory

Commercial General Liability	\$2,000,000 each occurrence \$4,000,000 aggregate Personal Injury: \$2,000,000 each occurrence \$4,000,000 aggregate
Automobile Liability	\$1,000,000 combined single limit
Professional Liability (errors and omissions)	\$2,000,000 per claim \$4,000,000 aggregate

a. Form. CONSULTANT shall submit a certificate evidencing such coverage for the period covered by this Agreement in a form satisfactory to Risk Management and the City Attorney, prior to undertaking any work hereunder. Any insurance written on a claims made basis is subject to the approval of Risk Management and the City Attorney.

b. Additional Insureds. CONSULTANT shall also provide a separate endorsement form or section of the policy showing CITY, its officers, agents, employees and volunteers as additional insureds for each type of coverage, except for Workers' Compensation and Professional Liability. Such insurance shall specifically cover the contractual liability of CONSULTANT. The additional insured coverage under the CONSULTANT's policy shall be primary and noncontributory, as evidenced by a separate endorsement or section of the policy, and shall not seek contribution from CITY's insurance or self-insurance. In addition, the additional insured coverage shall be at least as broad as the Insurance Services Office ("ISO") CG 20 01 Endorsement. Any available insurance proceeds in excess of the specified minimum insurance coverage requirements and limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be: (1) the minimum coverage and limits specified in this Agreement; or (2) the full coverage and maximum limits of any insurance proceeds available to the named insureds, whichever is greater.

c. Cancellation/Modification. CONSULTANT shall provide ten (10) days written notice to CITY prior to cancellation or modification of any insurance required by this Agreement.

d. Umbrella/Excess Insurance. The limits of insurance required in this Agreement may be satisfied by a combination of primary and excess insurance. Any excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of CITY (if agreed to in a written contract) before CITY's own insurance shall be called upon to protect it as a named insured.

e. Subcontractors. CONSULTANT agrees to include in its contracts with all subcontractors the same requirements and provisions of this Agreement, including the indemnity and insurance requirements, to the extent they apply to the scope of the subcontractor's work. Furthermore, CONSULTANT shall require its subcontractors to agree to be bound to CONSULTANT and CITY in the same manner and to the same extent as CONSULTANT is bound to CITY under this Agreement. Additionally, CONSULTANT shall obligate its subcontractors to comply with these same provisions with respect to any tertiary subcontractor, regardless of tier. A copy of CITY's indemnity and insurance provisions will be furnished to the subcontractor or tertiary subcontractor upon request.

f. Self-Insured Retentions. All self-insured retentions ("SIR") must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or CITY. CITY reserves the right to obtain a full certified copy of any insurance policy and endorsements. The failure to exercise this right shall not constitute a waiver of such right.

g. Waiver of Subrogation. CONSULTANT hereby agrees to waive subrogation which any insurer of CONSULTANT may acquire from CONSULTANT by virtue of the payment of any loss under a Workers Compensation, Commercial General Liability or Automobile Liability policy. All Workers Compensation, Commercial General Liability and Automobile Liability policies shall be endorsed with a waiver of subrogation in favor of CITY, its officers, agents, employees and volunteers for all work performed by CONSULTANT, its employees, agents and subcontractors.

h. Liability/Remedies. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve CONSULTANT of liability in excess of such coverage, nor shall it preclude CITY from taking such other actions as are available to it under any other provisions of this Agreement or law.

6. Records. CONSULTANT and its subcontractors shall maintain all files and records relating to the services performed hereunder during the term of this Agreement and for a period of not less than one (1) year after the date of termination or expiration. Provided, however, that in the event of litigation or settlement of claims arising from the performance of this Agreement, CONSULTANT and its subcontractors shall maintain all files and records until such litigation, appeals or claims are resolved. Duly authorized representatives of CITY shall have right of access during normal business hours and after reasonable notice to CONSULTANT's and subcontractors' files and records relating to the services performed hereunder, and may review and copy the files and records at appropriate stages during performance of the services and during the one (1) year period following termination or expiration of this Agreement. CONSULTANT shall include this provisions in its contracts with all subcontractors.

7. Prevailing Wages. When applicable, for purposes of this Agreement, CONSULTANT and its subcontractors shall comply with all applicable prevailing wage laws, e.g., but not limited to, California Labor Code Sections 1770 et seq. In accordance with said Section 1775, CONSULTANT shall forfeit as a penalty to the City two hundred dollars (\$200) for each calendar day or portion thereof for each worker paid less than the prevailing rates for such work or craft in which such worker is employed for any work done on-site under the Agreement by CONSULTANT or by any subcontractor in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to said Section 1775, the difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage shall be paid to each worker by CONSULTANT or the applicable subcontractor.

Pursuant to the provisions of California Labor Code Section 1773, the contracting department has identified the source, stated below, of the general prevailing rate of wages applicable to the site to be done, for straight time, overtime, and holiday work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification or type of worker concerned. These wage rates may be obtained from the State Department of Industrial Relations and/or the following website address: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>.

Pursuant to Labor Code Section 1773.2, general prevailing wage rates set forth above, which forms a part of this Agreement, shall be posted by CONSULTANT at a prominent place at the work site. Prevailing wage rates to be posted at the work site will be furnished by the contracting department. The possibility of wage increases is one of the elements to be

considered by CONSULTANT in determining its proposal, and will not under any circumstances be considered as the basis of a claim against CITY or the Agreement.

8. Contractor Registration. No contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. During the performance of this Agreement, CONSULTANT and its subcontractors shall have a continuing legal obligation to maintain current registration with the Department of Industrial Relations. CONSULTANT is hereby notified that this Agreement is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

9. Time is of the Essence. Time is of the essence of this Agreement.

10. Compliance with Laws. CONSULTANT shall comply with all federal, state and local laws, ordinances and policies as may be applicable to the performance of services under this Agreement.

11. Ability to Perform. CONSULTANT agrees and represents that it has the time, ability and professional expertise to perform the services required under this Agreement.

12. Governing Agreement. In the event of any conflict between this Agreement and its EXHIBITS, the provisions of this Agreement shall govern. In the event of any conflict between any of the EXHIBITS, the provisions of the first in order of attachment shall govern.

13. Assignment. CONSULTANT is employed to perform unique personal services. CONSULTANT shall not assign this Agreement without the prior written consent of CITY. CONSULTANT shall not employ or otherwise incur any obligation to pay other specialists or experts for services in connection with this Agreement, without prior written consent of CITY.



14. Independent Contractor. CONSULTANT shall act as an independent contractor, and covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of CITY by reason of this Agreement.

CONSULTANT and CITY agree that: (a) CONSULTANT is free from the control and direction of CITY in connection with the performance of the work; (b) CONSULTANT is providing services directly to CITY; (c) CONSULTANT has and will maintain at all relevant times a business license; (d) CONSULTANT maintains a business location that is separate from CITY; (e) CONSULTANT is customarily engaged in an independently established business of the same nature as that involved in the work performed hereunder; (f) CONSULTANT actually contracts with other businesses to provide the same or similar services and maintains a clientele without restrictions from CITY; (g) CONSULTANT advertises and holds itself out to the public as available to provide the same or similar services; (h) CONSULTANT provides its own tools, vehicles, and equipment to perform the services; (i) CONSULTANT has negotiated its own rates; (j) CONSULTANT set its own hours and location of work in accomplishing CITY's on-call needs; and (k) CONSULTANT has the right to control the manner and means of accomplishing the result desired and exercises its own expert independent judgement.

15. Representations and Warranties. CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working for CONSULTANT, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to

terminate as void this Agreement, without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

16. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators and assigns of the respective parties hereto.

17. Copyright, Ownership and Use of Materials. All tangible material ("Material") created or delivered pursuant to this Agreement is considered a work made for hire under the Copyright Act. To the extent such Material does not qualify as a work made for hire, CONSULTANT hereby assigns to CITY all right, title, and interest, including but not limited to all copyrights, in all Material created by CONSULTANT in its performance under this Agreement. Material constitutes the scope of work outlined in Exhibit A and attached hereto, and all written and other tangible expressions, including but not limited to, drawings (including computer aided drawings), papers, documents, reports, surveys, renderings, exhibits, sketches, maps, models, prints, paintings or photographs, in any and all media or formats in which such materials have been created or are maintained. All Material furnished by CONSULTANT is, and shall remain, the property of CITY.

CONSULTANT shall execute any documents necessary to effectuate such assignment. In the event that CONSULTANT uses, employs, designates, or retains any person or entity who is not an employee of CONSULTANT, to perform any work required of it pursuant to this Agreement, CONSULTANT shall require said person or entity to execute an agreement containing the preceding paragraph.

18. Termination of Agreement. CITY may terminate this Agreement without cause by giving CONSULTANT ten (10) days advance written notice from the City Manager.

CONSULTANT may terminate this Agreement without cause by giving CITY thirty (30) days advance written notice. CONSULTANT understands that continuation of this Agreement past June 30<sup>th</sup> of any given year is contingent upon appropriation of funds for such purpose in the budget of the City of Roseville in the sole discretion of the City Council. In the event of termination through no fault of CONSULTANT, CITY shall compensate CONSULTANT for services performed as of the date of termination, upon the release to CITY of all Material hereunder, in any and all media or formats in which such materials have been created or are maintained. CITY retains the right to receive and use any MATERIAL, notwithstanding any termination or any dispute regarding the amount to be paid.

19. Attorney's Fees; Venue; Governing Law. If either party commences any legal action against the other party arising out of this Agreement or the performance hereof, the prevailing party in such action shall be entitled to recover its reasonable litigation expenses, including but not limited to, court costs, expert witness fees, discovery expenses, and attorney's fees. Any action arising out of this Agreement shall be brought in Placer County, California, regardless of where else venue may lie. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

20. Modification. This Agreement and each provision contained herein may be waived, amended, supplemented or eliminated only by mutual written agreement of the parties.

21. Severability. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.

22. Notices. Any notices to parties required by this Agreement shall be delivered personally or mailed, U.S. first class postage prepaid, addressed as follows:

CITY OF ROSEVILLE

CONSULTANT

Tara Gee, Park Planning &  
Development Superintendent  
316 Vernon Street, Suite 400  
Roseville, CA 95678

Christine Talbot, President  
1415 21<sup>st</sup> Street, Studio A  
Sacramento, CA 95811

Either party may amend its address for notice by giving notice to the other party in writing.

23. Integrated Agreement. This is an integrated agreement and contains all of the terms, considerations, understanding and promises of the parties. It shall be read as a whole.

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has authorized the execution of this Agreement in duplicate by its City Manager and attested to by its City Clerk under the authority of Resolution No. \_\_\_\_\_, adopted by the Council of the City of Roseville on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, and CONSULTANT has caused this Agreement to be executed.

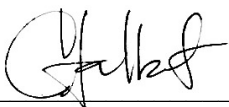
CITY OF ROSEVILLE, a  
municipal corporation

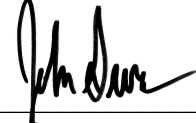
QUADRIGA LANDSCAPE  
ARCHITECTURE & PLANNING, a  
California corporation

BY: \_\_\_\_\_  
DOMINICK CASEY  
City Manager

ATTEST:

BY: \_\_\_\_\_  
SONIA OROZCO  
City Clerk

BY:  \_\_\_\_\_  
its: President


and  
BY:  \_\_\_\_\_  
its: Secretary

**[SIGNATURES CONTINUED ON NEXT PAGE]**

APPROVED AS TO FORM:

BY: \_\_\_\_\_  
ROBERT R. SCHMITT  
City Attorney

APPROVED AS TO SUBSTANCE:

BY:  \_\_\_\_\_  
JILL GELLER  
Parks, Recreation & Libraries Director

## EXHIBIT “A”

# ON-CALL LANDSCAPE ARCHITECTURAL SERVICES

City of Roseville

## PROPOSAL

QUADRIGA  
landscape architecture and planning, inc.



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April 24, 2020

Tara Gee, Park Planning & Development Superintendent  
Parks, Recreation and Libraries Department  
316 Vernon Street, Suite 400  
Roseville, CA 95678

Re: City of Roseville Request for Proposals – On-Call Landscape Architectural Services

Dear Tara,

We are pleased to submit our qualifications to be considered for a place on the City's as needed Consultant list. We have always appreciated the City's progressive attitude towards design and community building, and we hope to continue creating wonderful public spaces with you.

We have completed a variety of park and public projects ranging from community sized parks like Whitney Ranch Park in Rocklin, and the Bryte Park Master plan in West Sacramento to feasibility studies and upgrades at existing parks such as at Weber and Royer parks in Roseville. We have recently completed several park projects for the City of Roseville including Laurel T. Stizzo, R.G. Phillips, and John L. Sullivan. We are current on CalGreen, CBC and WELO requirements and we are familiar with the 2019 City Park Design guidelines, Construction standards and review process. Our experience in Construction Documentation and Agency review helps us to minimize comments during plan check.

As we have worked through our most recent park design projects with the City of Roseville, we have streamlined our process and limited the number of comments during plan check comments, which creates a better timeline for project development. We feel confident that we are in a better position than ever to assist the Parks Department effectively in a range of supportive services. As always, we have found that an open and thorough process is an invaluable first step in developing a responsive design solution.

Enclosed you will find information about Quadriga's proposed team, relevant project experience and qualifications of the core team members. Our submittal is based on existing information available within the request for proposals. Quadriga will perform the services and adhere to the requirements described in this request for proposals and in Addendum #1 dated March 20, 2020 and Addendum #2 dated April 6, 2020. We look forward to hearing from you about the next stage in the selection process.

Sincerely,



Christine Talbot, President  
christine@quadriga-inc.com  
707-546-3561

## Attachment A

### PROPOSER'S CERTIFICATION

I hereby propose to furnish the goods or services specified in the Request for Proposals ("RFP"). I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City of Roseville ("City") adequate time to evaluate the qualifications submitted.

I have carefully examined the Request for Proposals and any other documents accompanying or made a part of this RFP. The information contained in this proposal is true and correct to the best of my knowledge and is signed under penalty of perjury under the laws of the State of California. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its authorized agent and that the firm is ready, willing and able to perform if awarded the contract.

I further certify that this proposal is made without prior understanding, agreement, connection, discussion, or conspiracy with any other person, firm or corporation submitting a proposal for the same product or service; that this proposal is fair and made without outside control, collusion, fraud or illegal action; that no officer, employee or agent of the City or any other proposer is financially interested in said proposal; that no undue influence or pressure was used against or in concert with any officer, employee or agent of the City in connection with the award or terms of the contract that will be executed as a result of this RFP; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

Quadriga Landscape Architecture and Planning, Inc.

NAME OF BUSINESS



SIGNATURE

Christine Talbot, President

NAME & TITLE, TYPED OR PRINTED

1415 21st St. Studio A Sacramento, CA 95811

MAILING ADDRESS

707-546-3561

TELEPHONE NUMBER

christine@quadriga-inc.com

EMAIL

Type of Organization:

☐ Sole Proprietorship

☒ Corporation

☐ State of Incorporation

☐ Partnership

☐ Limited Liability Company

# TAB A: FIRM'S QUALIFICATIONS

## FIRM PROFILE

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Quadriga is a landscape architecture and planning practice, with offices in Sacramento and Santa Rosa. Established in 1997, Quadriga was formed to serve clients interested in unique design solutions for complex projects. Quadriga believes that truly sustainable design balances environmental, social and economic resources. As such, a goal of the Quadriga team is to design projects that improve and enhance the living and working environment while saving energy, resources, and operational costs. We are committed to advancing our clients' interests, with careful attention to budget and constructibility. We weave principles of stewardship, respect for cultural context, and spirit of place in pursuit of uniquely successful solutions.

Quadriga's design experience has confirmed for us that each project is unique and therefore deserving of a unique approach. Our history encompasses all phases of the traditional design and implementation process, including site analysis, schematic and design development, construction documentation and construction administration. We've also participated in non-traditional processes, including Lean Integrated Project Delivery, and provided guidance and documentation for industry-sustainable initiatives.

## PUBLIC AGENCY EXPERIENCE

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Quadriga works with a variety of Public Agencies, from DSA to OSHPOD to City Building Departments. We are knowledgeable of current building code and sustainability goals to create places for people that are comfortable, safe and engaging. Our knowledge of best practices is woven throughout our work rather than applied as a band aid at the end of the process.

## OFFICE PARTICULARS

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Year Incorporated:	1997 - California, S Corp
Total Personnel:	9
Licensed Landscape Architects:	4
Design Staff:	4
Business Manager:	1
Contact Information:	<a href="http://www.quadriga-inc.com">www.quadriga-inc.com</a>

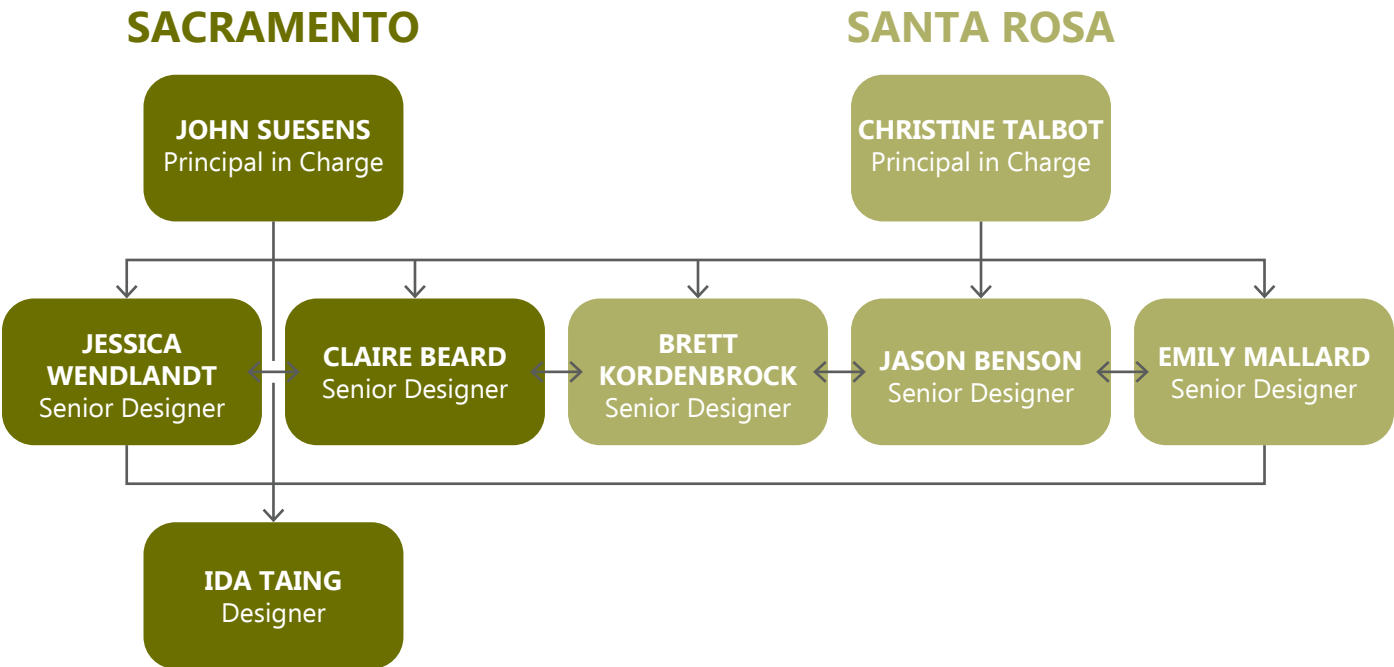
## LOCATIONS

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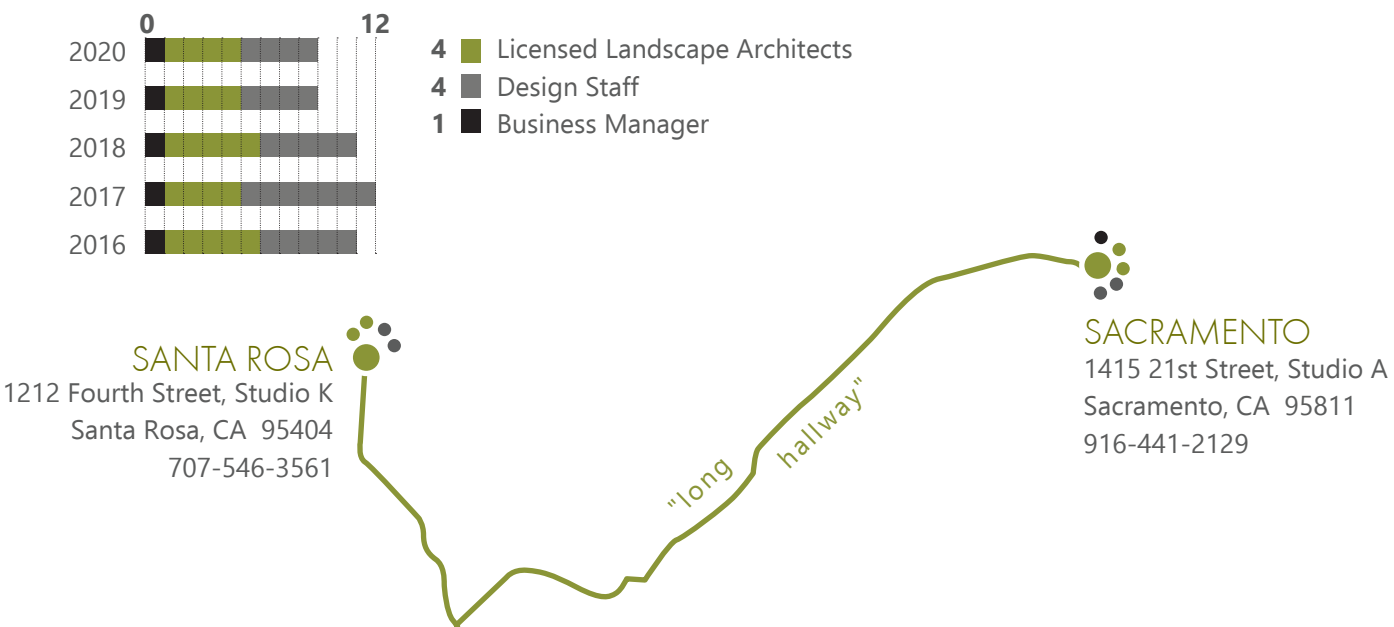
1212 Fourth Street, Studio k  
Santa Rosa, CA 95404  
Phone: 707-546-3561

1415 21st Street, Studio a  
Sacramento, CA 95811  
Phone: 916-441-2129

FIRM ORGANIZATION



Quadriga is organized as a collaborative studio; arranged in fluid teams that are composed according to the needs of each project. With two locations, Quadriga is well situated to explore project sites throughout Northern California. The two offices are treated as one holistic studio space; project teams will often include designers and landscape architects from both offices. While each team is led by a principal, we employ a horizontal framework that encourages involvement and broadens staff knowledge. Our staffing level has not fluctuated significantly over the last 5 years; we have purposely kept our studio staffing levels efficient. We currently have 9 employees. We have recently hired a new talented designer in anticipation of our work load.



## **SERVICES PROVIDED BY QUADRIGA**

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Quadriga will provide landscape architectural services. Services include:

- Project management
- Site analysis and understanding
- Participation in stakeholder and public outreach meetings
- Design (site, planting, irrigation)
- Cost estimation
- Presentation preparation
- Construction documentation
- Construction administration
- Plan check and quality control

## **SERVICES PROVIDED BY SUB-CONSULTANTS**

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Depending on the needs of the project we propose to work with the following sub-consultants:

### **BKF Engineers**

Civil Engineering and Survey  
Alex Heuer, Civil Engineering Project Manager  
(916) 556-5851  
aheuer@bkf.com

### **ECOM Engineering, Inc.**

Electrical Engineering  
Ben Schlenker, Principal, Sr. Project Manager  
(916) 641-5600  
ben@ecomeng.com

### **Martin Consulting Group**

Structural Engineering  
Jon Martin, President  
(916) 256-4816  
jonm@martinconsultinggroup.biz

## TAB B: EXPERIENCE AND REFERENCES

### **BROOKS TRUITT DOG PARK**

Sacramento, CA

### **WINDSOR TOWN GREEN PLAYGROUND**

Windsor, CA

### **LAUREL T. STIZZO PARK**

Roseville, CA

### **R.G. PHILLIPS PARK**

Roseville, CA

### **OLYMPIANS PARK**

Sacramento, CA

### **HARTER PARK**

Yuba City, CA

### **WEST SACRAMENTO PARKS GRANT ASSISTANCE**

West Sacramento, CA





## BROOKS TRUITT DOG PARK

Sacramento, CA

Quadriga initiated the vision and master plan for the first dog park within Sacramento's urban fabric. A vacant parcel of land in the heart of the Midtown district, Quadriga worked with local community members to develop an urban dog park that serves as a community asset and hub. Quadriga rallied key stakeholders, City officials and the City's Parks and Recreation Department to amend the future use of the parcel (slated as a stand-alone plaza) to be reconceived as a dog park. Fulfilling the needs of the local community, largely composed of rental properties with little access to secured open space, the master plan proposes two designated dog park areas for small and large dogs, shade structures, a robust urban canopy, custom furnishings and signage, a plaza area and public art. Quadriga held a community outreach meeting to refine design and program goals through surveys, question and answer and interactive exhibits. The master plan was revised and was unanimously approved by City Council the fall of 2015. Quadriga completed bid documents in 2016 and the Brooks Truitt Bark Park opened July 29th, 2017.

**year:** 2017

**size:** 0.73 acres

**role:** prime, lead design, landscape architect

**client:** CADA (Capitol Area Development Authority), City of Sacramento

Todd Leon  
Development Director  
(916) 323-1272  
tleon@cadanet.org  
1522 14th Street  
Sacramento, CA 95816





## WINDSOR TOWN GREEN PLAYGROUND

Town of Windsor, CA

The Windsor Town Green playground was being loved to death and in need of a serious update. Quadriga was initially hired to assist the Town and the Park Foundation in recommending minimal upgrades for code compliance and to assist in fundraising efforts. As we worked through the challenges of the site and surfacing requirements, it became clear that a complete renovation would be better for the Community and provide a more engaging playground.

Surrounded by majestic oaks, the playground could expand very carefully in one or two directions, providing a challenge during design. Using grade beam construction to protect tree roots, the site was lifted and leveled to provide an accessible playground. The new play structures were selected to provide ample color and movement within the playground. Custom designed seat walls and donor bricks were all part of the fundraising effort and are adorned with names and sentiments from the Community. Quadriga was involved from schematic design through construction administration.

**year:** 2012-2017

**size:** 0.2 acres

**role:** lead design, landscape architect

**client:** Town of Windsor

Olivia Lemen

Management Analyst

[olemen@townofwindsor.com](mailto:olemen@townofwindsor.com)

(707) 838-5383 (Direct)

9291 Old Redwood Highway

Windsor, CA





## LAUREL T. STIZZO PARK

Roseville, CA

Quadriga assisted the City of Roseville in Master Planning for a 7.8-acre neighborhood park adjacent to Fiddymont Farm Elementary School. The park includes soccer fields, exercise stations, a comfort station, parking, a picnic area and a playground. A planted storm water retention area helps to reduce drain inlets, other storm water structures, and improves water quality.

The park design incorporates elements that honor the agricultural history of the area, specifically pistachio farming. The playground features custom climbers like stacked pistachio crates, sheep, pistachio nut crawl-throughs, and a tractor. To evoke the orderly layout of an orchard, many of the trees are arranged in distinct rows.

Following the master planning effort, Quadriga completed construction documents for the park. Laurel T. Stizzo Park was dedicated on June 30, 2018 and is open to the public to enjoy.

**year:** 2018

**size:** 7.8 acres

**role:** prime, lead design, landscape architect

**client:** City of Roseville

**sustainability:** LID storm water treatment, native planting, recycled irrigation water

Rjahja Canlas, P.E.

Park Development Analyst

(916) 774-5342

[rcanlas@roseville.ca.us](mailto:rcanlas@roseville.ca.us)

316 Vernon Street, Suite 400

Roseville, CA 95678





## R.G. Phillips Master Plan and Construction Documents

Roseville, CA

Quadriga assisted the City of Roseville in Master Planning for a 5.2-acre neighborhood park within the Westpark community. The park includes a walking trail, picnic area, a 5-12 age-group play area and a basketball half-court. A central lawn area, designed to accommodate soccer practice, drains to the southern portion of the site. Bioswales, planted with a native hydroseed, form gentle depressions in which stormwater can infiltrate. Grading and drainage were designed to omit drainage infrastructure within the park.

A bike trail forms the southern border of the park. Beyond the trail exists preserved open space running along a branch of the Antelope Creek. Trees and low water use shrubs and groundcovers selected for the park plant palette complement the adjacent landscape.

Following the master planning effort, Quadriga produced construction documents for R.G. Phillips Park.

**year:** 2018

**size:** 5.2 acres

**role:** prime, lead design, landscape architect

**client:** City of Roseville

**sustainability:** LID storm water treatment, native planting

Joel De Jong

Park Development Analyst

(916) 774-5924

[jdejong@roseville.ca.us](mailto:jdejong@roseville.ca.us)

316 Vernon Street, Suite 400

Roseville, CA 95678





## THE MILL AT BROADWAY: OLYMPIANS PARK

Sacramento, CA

Quadriga worked with the developers of The Mill at Broadway to create a comprehensive master plan for an urban infill site located near downtown Sacramento, CA.

The community orients itself around a central neighborhood park, Olympians Park, a 3.4-acre area that is designed to be a destination for both residents of The Mill and visitors from the Sacramento region. As a dense urban site, homes within the community afford little outdoor space. The park design reflects the need for flexible outdoor space and is organized into a unique set of outdoor rooms.

A sawdust hopper, a relic of Setzer Forest Products, the company which previously occupied the site, has been repurposed as an iconic representation of the site's history and as a focal point at the core of the community. The park's bike and running trail runs underneath the hopper structure which has been adorned by artist, Jose Di Gregorio.

The master plan and construction document phases are complete, and construction is underway.

**year:** 2015 - present

**size:** 3.4 acres

**role:** visioning and master plan,  
design development, construction  
documents, construction  
administration

**client:** Bardis Homes

Rachel Bardis

Owner

(916) 313-3061

[rachel@bardishomes.com](mailto:rachel@bardishomes.com)

10630 Mather Blvd

Mather, CA 95655



## HARTER PARK

Yuba City, CA

Quadriga worked with Yuba City shortly after the Tierra Buena neighborhood was annexed into the City in order to facilitate the development of a new park in the annexed area. The City identified three prospective sites for a park with the goal of creating a space that serves both the residents of the historically under-served Tierra Buena area as well as greater Yuba City.

Once the City considered the community feedback and made a site selection, Quadriga prepared a master plan that incorporated many of the amenities desired by the community.

Quadriga is currently preparing construction documents which include two phases of development. Funding has been secured for phase 1 development. With help from Quadriga in preparing grant documents, the City is in the process of securing funding for phase 2 development.

**year:** 2015-present

**role:** public outreach, master planning, construction documents, grant documentation

**client:** City of Yuba City

Brad McIntire

Community Services Director  
(530) 822-4652

[bmcintire@yubacity.net](mailto:bmcintire@yubacity.net)

1201 Civic Center Boulevard,  
Yuba City, CA 95993





## WEST SACRAMENTO PARKS GRANT ASSISTANCE

West Sacramento, CA

Quadriga worked with the City of West Sacramento to assist with two grant applications, one for an existing park and the other a potential park on underutilized school land. The requirements included a project program, site plan, public input, design narrative and a budget. To determine the program for each park, the City hosted a series of public meetings at different locations to gather the feedback of the community. Quadriga developed materials and facilitated the sessions by collecting comments, identifying preferences, and discussing concerns with local residents. The feedback was translated into two plans that were presented at the wrap up meeting for the public to provide any final comments. Once the plans were finalized and approved by the City, Quadriga developed cost estimates and provided design narratives to be submitted with the grant applications for each park.

**year:** 2019

**role:** public outreach, master planning

**client:** City of West Sacramento Parks

Traci Michel

Parks and Recreation Director

(916) 617-4627

[tracim@cityofwestsacramento.org](mailto:tracim@cityofwestsacramento.org)

1110 West Capitol Avenue, 1st Floor

West Sacramento, CA 95691

# TAB C: QUALIFICATIONS OF TEAM

## PROJECT TEAM ORGANIZATION CHART

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### PRINCIPAL IN CHARGE

**CHRISTINE TALBOT**  
Santa Rosa

### PROJECT MANAGER

**CLAIRE BEARD**  
Sacramento

### PROJECT DESIGNER

**JESSICA  
WENDLANDT**  
Sacramento

### SUB-CONSULTANTS

#### CIVIL

**ALEX HEUER**  
BKF Engineers  
Project Manager

#### ELECTRICAL

**BEN SCHLENKER**  
ECOM  
Principal

#### STRUCTURAL

**JON MARTIN**  
Martin Consulting  
President



**Christine Talbot** Principal, Quadriga - Landscape Architect CA #5226

With over 20 years' experience in design, management and implementation of both public and private landscapes Christine's passion for design is rooted in making everyday experiences more livable and more engaging. With a deep interest in creating safe, beautiful and functional spaces, Christine has been integral in the design and management of a variety of project types and sizes ranging from the rehabilitation of public parks and schools to master plan and infill developments.

Christine's experience working with multiple disciplines, agencies and stakeholder groups have given her a broad range of knowledge in design, planning, construction documentation, construction administration and permitting. Likewise, Christine's attention to detail, leadership and problem-solving skills enable her to tackle complex projects while meeting the needs of our clients and project budgets.

**Education**

University of California at Davis,  
*Bachelor of Science in Landscape Architecture, 1999*

**Professional Experience**

Quadriga Landscape Architecture and Planning, Inc., Santa Rosa, CA  
*13 years with the firm*  
Callander Associates, Landscape Architecture, Inc., Rancho Cordova, CA  
Gretchen Stranzl McCann, Landscape Architects, Napa, CA  
The Dangermond Group, Sacramento, CA

**Representative Projects**

John L. Sullivan Park, Roseville, CA  
R.G. Phillips Park, Roseville, CA  
Laurel T. Stizzo Park, Roseville, CA  
Brooks Truitt Dog Park, Sacramento, CA  
Duran Park, Roseville, CA  
Windsor Town Green Playground, Town of Windsor, CA



**Claire Beard** Designer

Claire has worked as a landscape designer in our Sacramento office since 2015. She has designed landscapes for parks, large-scale housing developments, schools and mixed-use projects. As project manager, she has guided projects from inception to completion with success. A successful project, she believes, will offer beauty, perform both socially and ecologically, and meet programmatic and budgetary needs. Employing technical and artistic abilities, she designs spaces that are both imaginative and feasible.

**Education**

University of California at Davis,  
*Bachelor of Science in Landscape Architecture, 2015*

**Professional Experience**

Quadriga Landscape Architecture and Planning, Inc., Sacramento, CA  
*5 years with the firm*

**Representative Projects**

John L. Sullivan Park, Roseville, CA  
R.G. Phillips Park, Roseville, CA  
Laurel T. Stizzo Park, Roseville CA  
Olympians Park, Sacramento, CA  
Brooks Truitt Dog Park, Sacramento, CA



**Jessica Wendlandt** Landscape Architect - Landscape Architect OH #1701411

Jessica is a landscape architect in our Sacramento office. She has experience working on multidisciplinary teams at a range of scales, from city-wide master planning to detailed site design. With a background in both urban planning and landscape architecture, she seeks to understand the broader context of a project and how it reflects and represents the community. She is passionate about designing thoughtful places that help people connect to nature, each other, and themselves through meaningful experience of the landscape.

**Education**

Michigan State University

*Bachelor of Science in Landscape Architecture, 2013*

Michigan State University

*Bachelor of Science in Urban and Regional Planning, 2013*

**Professional Experience**

Quadrige Landscape Architecture and Planning, Inc., Sacramento, CA

*1 year with the firm*

MKSK Studios, Columbus, OH

Landscape Architects and Planners, Inc., Lansing, MI

**Representative Projects**

City of Sacramento Westacre Park and Charter School Park Community Outreach,  
West Sacramento, CA

Linden Park and Community Center, Columbus, OH (MKSK)

Fresno State University Student Union, Fresno, CA

Canton Centennial Plaza, Canton, OH (MKSK)

GIAC Interactive Educational Stormwater Exhibit, Columbus, OH (MKSK)



**Alex Heuer** Civil Engineering Project Manager, BKF Engineers

Mr. Heuer, with over 23 years of civil engineering experience, has worked on numerous projects throughout northern California. He has provided project management for various types of projects including healthcare, educational campuses, residential and commercial development, correction and rehabilitation facilities, roadways and public utilities. Involvement in diverse projects has allowed him to acquire extensive knowledge of accessibility, utility design, grading and drainage and storm water quality implementation as well as an understanding of various local and state municipalities and agencies.

**Education** B.S., Civil Engineering, University of California Davis

**Professional Registration** CA Civil Engineer No. 61027

**Ben Schlenker, P.E.** Principal, Sr. Project Manager, ECOM Engineering, Inc.

As a Principal Sr. Project manager, Ben has extensive experience in all phases of project construction. These areas include: Site investigation, design development, construction cost estimating, value engineering, construction documents, project management and construction support. This experience includes both remodel and new construction of numerous projects with complex lighting, power, security and signal systems. Ben has taken on a broad range of projects with a majority portion of his time dedicated to the design of numerous Municipal projects.

**Education** B.S., Electrical and Electronic Engineering, California State University Sacramento

**Professional Registration** CA Electrical Engineer No. 21982

**Jon Martin, S.E.** President, Martin Consulting Group, Inc.

With over 20 years of experience, Mr. Martin has been the Structural Engineer and manager on a variety of commercial, industrial and residential projects. The projects have involved performing structural investigations, preparing structural calculations and the preparation of drawings in accordance with governing building codes, coordinating with other design disciplines, obtaining agency approvals and administering construction support services.

Persistent and persevering in his approach to achieving goals, Jon brings a high level of design excellence, while being conscious of project budgets and specific client needs.

**Education** B.S., Civil Engineering, California State University, Sacramento  
M.S. Structural Engineering, California State University, Sacramento

**Professional Registration** CA Civil Engineer No. 60314, CA Structural Engineer No. 04900

# TAB D: METHODOLOGY

## PROJECT UNDERSTANDING AND APPROACH

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We understand the City requires landscape architectural assistance that is flexible, efficient and reliable. The City anticipates accelerating their Park development which could result in an increase in turn-key park development along with an increase in parks being designed and constructed through the Parks, Recreation and Libraries Department. To expedite the anticipated park development process, the City is looking to increase the capacity of the current department by contracting with an on-call landscape architecture firm to provide additional workforce on an as needed basis.

A meeting or phone call with city staff and Christine Talbot, our dedicated Principal in Charge, will commence any given project. Understanding the required scope of work, design considerations and City needs are critical to successfully beginning our work. If the project requires a fast turnaround, we work quickly to meet the need. If we aren't able to accommodate a schedule, we will let you know up front.

Once the project particulars are understood, we will assign one or two of our City of Roseville specific Project Managers and the Designers who best fit the needs of the given project. In most cases, we are able to begin project work within a couple weeks' time.

Typical timelines for projects of various sizes:

- Plan check - two weeks to return to City
- Draft master plan, including public outreach and topo survey for a neighborhood park - 3 months
- Full construction documents for a neighborhood park - 3 months

We work with the Client and our team to identify challenges before they affect the project, but of course unforeseen issues do arise. When they do, we facilitate a problem-solving approach rather than deflecting responsibility. Our vision is focused on the best outcome for the project.

## SIMILAR PROJECT EXPERIENCE

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We have worked successfully with the City of Roseville on projects ranging from Laurel T. Stizzo Park, R.G. Phillips Park, John L. Sullivan Park, the Weber Park playground and ADA renovation, Royer Park tennis Court Renovations, and Duran Park. In addition to our experience with Roseville, below are two other clients that we have provided park design and construction services for:

**Larson Park, Sonoma County Regional Parks** – Quadriga is working with Regional Parks to update one of their older suburban parks. This 7.6-acre park is nestled into a community bound by Sonoma Creek on two sides and single-family housing on the other two sides. The original park design is mostly being maintained with changes focused on providing improved circulation and updated amenities. The Community requested more pickleball, improved sports fields and courts, an engaging playground for the park, and an expanded Community Garden space. We are also providing multiple outdoor gathering spaces with community BBQ areas, shade, and a restroom building. Quadriga's role is to provide landscape architectural services from Design Development through Construction Documentation.

**Olympians Park and The Mill at Broadway, Bardis Homes** – Olympians Park is a turnkey park that is being built by the developers of the Mill at Broadway, an urban infill community in Sacramento. Quadriga developed a master plan for the park based on input from multiple community outreach meetings that we facilitated. In conjunction with the City of Sacramento Department of Youth, Parks, and Community Enrichment, Quadriga helped prepare presentation materials

for the Parks and Community Enrichment Commission meeting. With Commission approval obtained, the master plan was then adopted by the Sacramento City Council. Construction Documentation commenced and Quadriga's design decisions helped balance the community's wishes, Parks standards and maintenance goals, and the developer's objectives and target budget. Additionally, Quadriga provided master planning and construction documentation for other areas of the community, including a 2.0-acre urban farm. The farm will largely be run by a non-profit agency called Food Literacy. A new building will serve as their headquarters and as a place for students of the adjacent Leattata Floyd Elementary to learn about nutrition. A portion of the farm will be a City-operated community garden, their largest to date. Construction of Olympians Park is nearing completion and construction of Floyd Farm has just begun. Quadriga provides ongoing construction administration for both.

## **DESIGN**

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Quadriga is a design-oriented firm possessing the technical expertise necessary to produce projects of function and quality. Much of our experience encompasses planning & design work throughout the state. Our team has experience with a wide range of project types, including Park Design, mitigation, pedestrian improvements and site planning.

We are firm believers that each design problem demands its own solution. We base our design solutions on the site context, desired program, and adjacent forces. Our work today also strives for sustainable excellence – looking for creative ways to make each project better.

## **QUALITY ASSURANCE**

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Our process for quality assurance involves multiple project reviews. Firstly, we encourage staff members to review their work, always paying attention to the constructability and maintainability of their decisions. We often hold design critiques or design charrettes in office to informally review work and design decisions. Secondly, the Project Manager reviews the work. The last step involves a review by the Principal in Charge, where our work is critiqued on the basis of site context, desired program, political forces, safety, sustainability, constructability and maintainability.

## **CONSTRUCTION**

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We pride ourselves on the constructability of our plans. Innovative ideas are tempered with years of design and construction experience. The use of current technology also allows us to interface with our other team members more readily. In the current competitive bid climate, we have been actively updating our cost information and we work with a number of local contractors to keep our information relevant.

## **MAINTENANCE**

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All projects require some level of upkeep. We strive to reduce the number of manpower hours required by thinking of the simple things like mower access around trees and structures, designing site amenities in anticipation of vandalism and general abuse, specifying the proper irrigation equipment for each context, and selecting appropriately sized hardy and disease tolerant plant material that is spaced in such a way that minimal pruning is required.

## TAB G: REQUIRED STATEMENTS/ DOCUMENTS

Quadriga assures that no departure or reassignment of, or substitution for, any member of the designated project team, sub-consultant(s) or sub-contractor(s) shall be made without the prior written approval of the City.

Quadriga warrants that no official or employee of the City has an interest, has been employed or retained to solicit or aid the procuring of the resulting contract, nor that any such person will be employed in the performance of such contract without immediate divulgence of such fact to City.

Quadriga agrees to fulfill the indemnification and insurance requirements contained in the sample contract.

Nothing contained in our proposal is proprietary.

## TAB H: EXCEPTIONS

We do not propose any exceptions, alterations or amendments to the Scope of Services or other requirements of this RFP or Sample Contract.

## TAB I: COMPETENCY OF PROPOSERS

Quadriga has been in business since 1997; our success is solidified by repeat clientele and positive word of mouth.

We have no bankruptcies, liens, stop payment notices, judgments, lawsuits, arbitrations, mediations, foreclosures or any other similar actions filed against us or resolved in the last seven years. We have never had a client terminate a contract with our firm for breach.

## EXHIBIT “B”

# TAB F: HOURLY RATES

## SCHEDULE OF OFFICE HOURLY RATES 2019-2020

**Rates subject to change September 1, 2020**

Principal Landscape Architect	\$175.00 per hour
Project Manager	\$130.00 per hour
Senior Designer	\$115.00 per hour
Designer / CADD	\$105.00 per hour
Support Staff	\$ 85.00 per hour
Prints and Reproduction	Cost plus 10%
Mileage	\$0.58 / mile

### Notice:

Landscape architects are regulated by the Landscape Architects Technical Committee, under the purview of the California Architects Board within the Department of Consumer Affairs.

Any questions concerning a landscape architect may be referred to the board at: Landscape Architects Technical Committee, 2420 Del Paso Rd. Suite 105, Sacramento, CA 95834 Ph: 916 575-7230 <https://www.latc.ca.gov/>

California Landscape Architect #5226