

# **Prohousing Incentive Pilot (PIP) Program**

2024 Application for Local Governments



**State of California  
Governor, Gavin Newsom**

**Melinda Grant, Undersecretary  
Business, Consumer Services and Housing Agency**

**Gustavo Velasquez, Director  
Department of Housing and Community Development**

**Megan Kirkeby, Deputy Director  
Division of Housing Policy Development**

**Final Filing Date: March 15, 2024**

2020 West El Camino Avenue, Suite 500, Sacramento, CA 95833

Website: <https://www.hcd.ca.gov/grants-and-funding/programs-active/prohousing-incentive-program>

Email: [ProhousingIncentive@hcd.ca.gov](mailto:ProhousingIncentive@hcd.ca.gov)

## Prohousing Incentive Pilot (PIP) Program Application Instructions

The applicant is applying to the Department of Housing and Community Development (Department) for a grant authorized under the provisions pursuant to Health and Safety Code Section 50470(2)(C)(i). PIP is designed to encourage cities and counties to achieve Prohousing Designation. Please refer to the PIP Guidelines and 2024 Notice of Funding Availability (NOFA) for detailed information on eligible uses and awards. If you have questions regarding this application or the PIP Program, email [prohousingincentive@hcd.ca.gov](mailto:prohousingincentive@hcd.ca.gov).

If approved for funding, the PIP application is incorporated as part of your Standard Agreement with the Department. To be considered for funding, all sections of this application, including attachments if required, must be complete and accurate.

### Threshold Requirements

In order to be considered for funding, all applicants must submit a complete, signed application to [prohousingincentive@hcd.ca.gov](mailto:prohousingincentive@hcd.ca.gov) by March 15, 2024. Pursuant to Section 202 of the PIP Guidelines, all applicants must meet the following threshold requirements to be eligible for funding:

X	An adopted housing element in substantial compliance, as determined by the Department, pursuant to Housing Element Law (Article 10.6 of Gov. Code) in accordance with Government Code section 65585, subdivision (h).
X	Housing Element Annual Progress Report submittal pursuant to Government Code Section 65400 for the current or prior year, as applicable.
X	Prohousing Designation: An awarded or completed Prohousing Designation Application with an authorizing resolution must be submitted prior to or in conjunction with the Applicant's PIP Application. PIP Awards cannot be made until a Prohousing Designation is awarded.
X	A complete application as determined by the Department.
X	An authorizing resolution authorizing submittal of the application to the Program that materially comports with the Program's requirements and is legally sufficient as determined in the Department's reasonable discretion, including an authorized representative. See Attachment B of the PIP Guidelines for required resolution format.
X	Compliance with state and federal housing laws as determined by the sole discretion of HCD.

*Demonstration of meeting threshold criteria shall be determined by the Department in its sole and absolute discretion. No documentation of meeting threshold requirements is required in the application unless requested by the Department.*

## Applicant Information

Applicant	City of Roseville		
Applicant Agency Type	Local Government		
Mailing Address	316 Vernon St. #150		
City	Roseville	Zip Code	95678
County	Placer		
Website	www.roseville.ca.us		
DUNS Number	76119643		
TIN			
Authorized Representative Name	Dominick Casey		
Authorized Representative Title	City Manager		
Phone	(916) 774-5288	Fax	(916) 786-9175
Email	dcasey@roseville.ca.us		
Contact Person Name	Sara Thornton-Garcia		
Contact Person Title	Housing Analyst		
Phone	(916) 774-5295	Fax	(916) 746-1295
Email	srthornton@roseville.ca.us		

As the official designated by the governing body (authorized representative above and in resolution), I hereby certify that, if approved by HCD for funding through PIP, the applicant assumes the responsibilities specified in the NOFA and certifies that the information, statements, and other contents contained in this application are true and correct.

Signature		Date	
Name	Dominick Casey	Title	City Manager



## Award Amount

Click the dropdown menu to choose a jurisdiction. The geographic category and base award will auto-populate. If the jurisdiction has obtained Prohousing Designation at the time of PIP application submittal, enter in the Prohousing Designation applicant score. Population projections are based on the Department of Finance E-1 Jan 1, 2023 estimates.  
<https://dof.ca.gov/Forecasting/Demographics/estimates-e1/>

Jurisdiction Name	Roseville	Eligible Base Award	\$ 750,000
Geographic Category	Sacramento Area	Bonus Award Amount:	\$ 460,000
Prohousing Designation Application Score	46	Total Award	\$ 1,210,000