

**City of Roseville, CA**  
**Conversions**      **Exhibit # 1**

PLEASE SEE SOW SECTION 1.2.3 DATA CONVERSION SCOPE  
 FOR A DESCRIPTION OF OUR CONVERSION APPROACH,  
 AND ROLES AND RESPONSIBILITIES

					Vendor Response				
Function	Item	Type	Estimated Number	Comments	(1) Agree? (Y/N)	(2) Included in Price? (Y/N)	(3) Estimated Number of Consulting Hours	(4) Estimated Number of Client Hours	(5) Comments
Accounts Payable	Vendors	Active			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Accounts Payable	Invoices	Open			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Accounts Payable	Vendor total payments	Current Calendar Year			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Accounts Receivable	Customers	Active for current Calendar Year			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Benefits	Enrollment	Active, Retirees and Dependents; also Inactive employees for the Calendar Year			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Purchasing	Encumbrances	Open Items for Current Fiscal Year			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Budget	Revenue and Expenditures, including transfers and projects	Current Fiscal Year			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed. If conversion is done on fiscal year boundary for financials, only balances need to be converted.
Budget	Budget Detail and Transactions	Current Fiscal Year and Future Year depending on timing of go-live			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City
Capital Assets	Asset Records	Active			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
General Ledger	Accounts and Balances	Open Items for Current Calendar and Fiscal Year			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed

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Grant Accounting	Grants	Active			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Human Resources	Employee Records	Active; also Inactive in the Current Calendar Year			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Human Resources	Employee Records	Retirees			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Human Resources	Certifications (needed for pay differentials)	Active			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Human Resources	Salary Table	Active			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Payroll	Pay Records	Active employees; also Inactive Employees in the Current Calendar Year			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Payroll	Leave Balances	Active			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Human Resources	Employee Self-Service	Historical Pay Stubs (12 month back) PDF. This is a requirement, further discuss pro/cons to proceed			Y				It is unclear why historical pay stub records need to be converted.
Project Accounting	Projects	Active			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed

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Purchasing	Requisitions	All (Open and Closed) within the Current and Prior Fiscal Year			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed. If conversion is done on fiscal year boundary for financials, requisitions should not need to be converted.
Purchasing	Purchase orders	All (Open and Closed) within the Current and Prior Fiscal Year			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Purchasing	Contracts	All (Open and Closed) within the Current and Prior Fiscal Year			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Purchasing	Item Master	Item Master resides in Maximo so must be converted for ERP			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Timekeeping/Payroll	Payroll Records - Hours Worked	FMLA eligible hours worked for 12-month look back for FMLA Tracking for currently Active Employees			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
Timekeeping/Payroll	Payroll Records - Hours Worked	Calendar Year plus December prior for ACA-1095C reporting. Include terminated employees in Payroll records conversion for 2018 for ACA reporting			Y	Y	Needs Further Analysis	Needs Further Analysis	A 50%/50% Cherry Road/City effort is assumed
ADDITIONAL (Provide Description)									